

Information on Canadian Institutes of Health Research (CIHR) Peer Review Committees and How to Nominate Committee Members

Overview of CIHR Peer Review:

Peer review is a critical process employed by the CIHR to ensure scientific excellence and integrity and, as such, CIHR invites experts from the health research community to become members of specific Peer Review Committees. The nomination of potential peer review committee members can come from CIHR staff, the strategic lead(s) for the funding opportunity, the peer review committee Chair and Scientific Officer, research institution administrators or the applicants themselves. More detailed information about the recruitment of peer review committee members can be found on the CIHR webpage at <http://www.cihr-irsc.gc.ca/e/39383.html>

Peer Review Committees:

For information concerning the mandates of many of the peer review committees at CIHR, refer to the following webpage: <http://www.cihr-irsc.gc.ca/e/40194.html>

For a full list of PEER REVIEW COMMITTEE members, please see the CIHR webpage at <http://www.cihr-irsc.gc.ca/e/39399.html>

Request for Nominations:

We would like to encourage faculty to participate in grant application peer review at CIHR. Participation provides individuals with a clear understanding of the CIHR granting process, how to prepare the best applications and insight into the nuances of specific peer review committees. We encourage peer review committee members to share this knowledge with the University of Alberta Community.

Nominations for CIHR peer review may be submitted to CIHR through the University. **If you are interested in participating on a CIHR Peer Review Committee, please provide your name, address, expertise and Peer Review Committee(s) of interest to helencoe@med.ualberta.ca.**

It is possible to nominate oneself or others for peer review committee membership when completing the CIHR applications (please see below - **How to Apply Electronically**).

Peer Review Committee Selection Criteria:

Peer review committee members are selected based on the following criteria - quality of reviewers, expertise and excellence as researchers. Overall, PEER REVIEW COMMITTEE memberships should cover the range of research areas and relevant methodologies that fall within the committee mandate, represent the health research themes appropriate to the committee mandate, provide the ability to review in both English and French, minimize conflict of interest, address the need for turnover of committee members on standing committees, allow for adequate regional representation and provide appropriate representation by gender.

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How to Apply Electronically

It is possible to nominate oneself or others for PEER REVIEW COMMITTEE membership when completing CIHR applications on ResearchNet (<https://www.researchnet-recherchenet.ca/rnr16/LoginServlet>)

1. Under the Task "Attach Other Application Materials", select "Complete Peer Review Administration"

ResearchNet Canada

Home | FAQ | User Profile | Contact Us | Sign Out

Joanne SIMALA-GRANT > Apply for Funding - Complete Application

Apply for Funding Refresh Timer

Funding Organization Canadian Institutes of Health Research

Program Emerging Team Grant - Rare Diseases

Funding Organization Application Deadline Date 2011-08-15 20:00 EDT (72 Days)

[View Funding Opportunity Details](#)

Activity Messages

Application Process Overview Hide Details

Please complete the tasks below and submit your application electronically. **You must upload completed signature pages via the "Print/Upload Signature Pages" task in order to submit.**

For program specific information consult the "[Eligibility](#)" and the "[How to Apply](#)" sections of this funding opportunity.

For more information on the application process, e-mail info@cihr-irsc.gc.ca.

Tasks

Task	Status	Task Completion Date
Identify Participants	Incomplete	
Attach CVs and Supporting Documents	Incomplete	
Enter Project Information and Supporting Documents	Incomplete	
Complete Summary of Research Proposal	Incomplete	
Enter Budget Information and Supporting Documents	Incomplete	
Attach Other Application Materials	Incomplete	
Complete Peer Review Administration Information (Optional)		
Apply to Priority Announcements/Funding Pools (Optional)		
Print/Upload Signature Pages	Incomplete	
Preview Application Materials	Incomplete	
Consent and Submit Application	Incomplete	

Internet | Protected Mode: On 100%

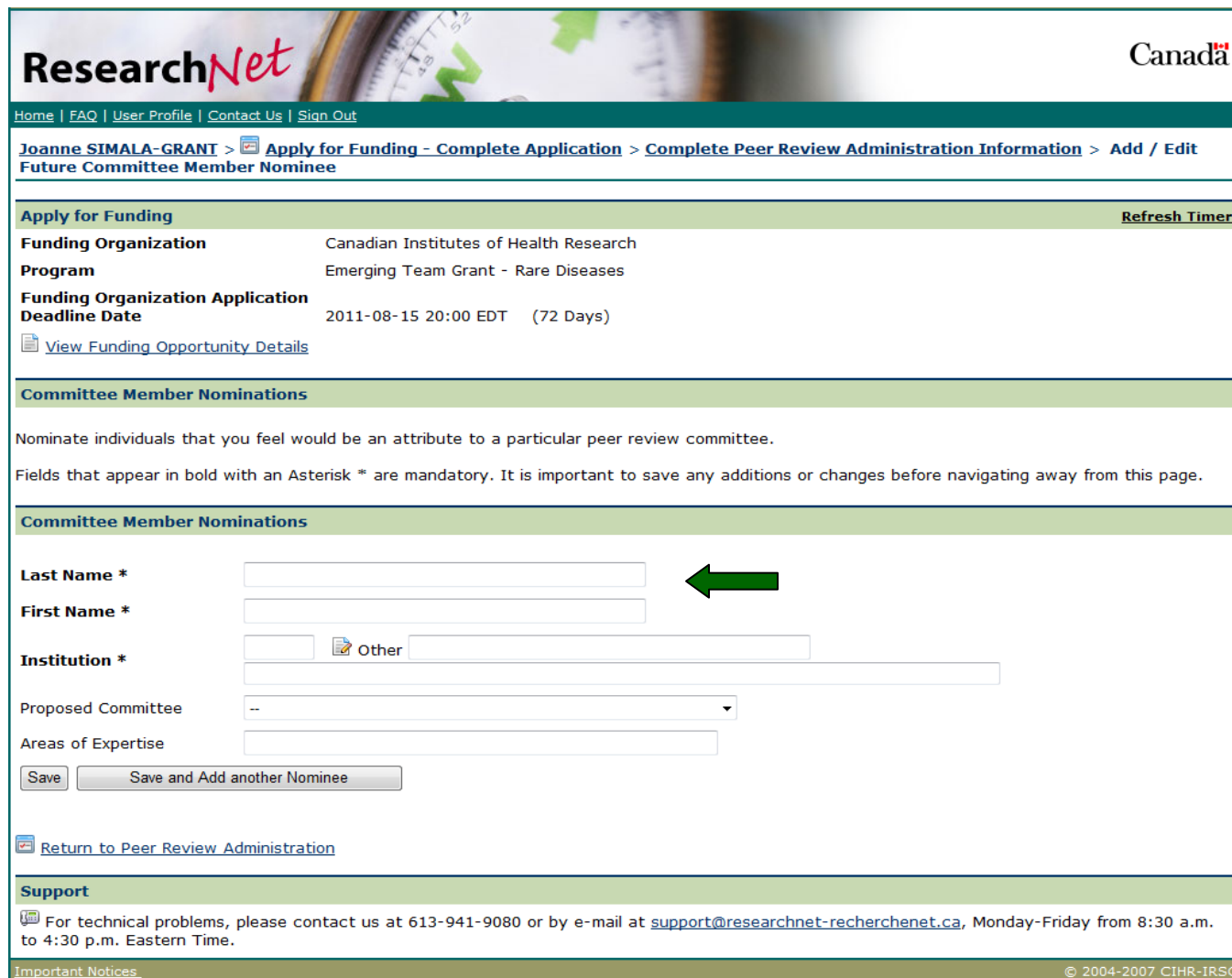
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2. Select "Add/Edit Nominees" under "Committee Member Nominations"

The screenshot shows the ResearchNet Canada website interface. At the top, there is a navigation bar with links for Home, FAQ, User Profile, Contact Us, and Sign Out. The main content area is titled 'Joanne SIMALA-GRANT > Apply for Funding - Complete Application > Complete Peer Review Administration Information'. Below this, there is a section for 'Apply for Funding' with details such as 'Funding Organization: Canadian Institutes of Health Research', 'Program: Emerging Team Grant - Rare Diseases', and 'Funding Organization Application Deadline Date: 2011-08-15 20:00 EDT (72 Days)'. A 'Refresh Timer' link is also present. The 'Peer Review Administration' section follows, with a brief description: 'This task collects information used for the purpose of peer review administration. You can add or edit this information by clicking on the "Add" link to the right of the title.' Below this, there are three sections: 'Suggested External Reviewers', 'Reviewers to Exclude', and 'Committee Member Nominations'. Each section has a table with columns for 'Name', 'Institution', and 'Actions'. The 'Suggested External Reviewers' and 'Reviewers to Exclude' sections show 'No suggested external reviewers are available' and 'No records available' respectively. The 'Committee Member Nominations' section shows 'No records available' and has a green arrow pointing to the 'Add/Edit Nominee' link. At the bottom of the page, there is a 'Return to Task List' link and a browser status bar showing the URL: 'http://www.researchnet-recherchenet.ca/mr16/adminInfo.do?task=add&action=sr'.

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3. Add the name, institution and proposed committee and expertise
** it is possible to nominate more than one individual



The screenshot shows the ResearchNet website interface. At the top, there is a navigation bar with links for Home, FAQ, User Profile, Contact Us, and Sign Out. Below this, a breadcrumb trail indicates the current page: Joanne SIMALA-GRANT > Apply for Funding - Complete Application > Complete Peer Review Administration Information > Add / Edit Future Committee Member Nominee. The main content area is titled 'Apply for Funding' and includes a 'Refresh Timer' link. It displays details for a funding organization (Canadian Institutes of Health Research) and a program (Emerging Team Grant - Rare Diseases). The funding organization application deadline date is 2011-08-15 20:00 EDT (72 Days). A link to 'View Funding Opportunity Details' is provided. Below this, the 'Committee Member Nominations' section is highlighted. It contains instructions: 'Nominate individuals that you feel would be an attribute to a particular peer review committee.' and 'Fields that appear in bold with an Asterisk * are mandatory. It is important to save any additions or changes before navigating away from this page.' The nomination form includes fields for Last Name *, First Name *, Institution *, Proposed Committee (a dropdown menu), and Areas of Expertise. A green arrow points to the Last Name field. At the bottom of the form are 'Save' and 'Save and Add another Nominee' buttons. A link to 'Return to Peer Review Administration' is also present. The footer of the page includes 'Support' information and a copyright notice for 2004-2007 CIHR-IRSC.

CIHR Open Operating Grant Program Competition (OOGP) Peer Review Committee University of Alberta Membership:

University of Alberta Faculty are represented on many of the Peer Review Committees in the OOGP Competition. To see a complete listing of specific membership by Faculty at the University of Alberta, please see: <http://hdl.handle.net/10402/era.23462>

Please take the time to fill out this short survey regarding resources found on this webpage. This survey will take approximately 1 minute to fill out. To fill out the survey, please go to the following link:

[University-wide CIHR Special Project Questionnaire about Resources](#)