

# PRESIDENT'S REPORT

I have the honour to present the report of the President for the year 1962-63.

In considering the past year I have made a critical examination of our activities in order to determine whether or not we have fulfilled our stated objectives.

It is with pride that I can report to you tonight that the Council of Community Services has moved ahead surely in every phase of its work toward insuring a comprehensive and coordinated program of welfare services in this community.

Elsewhere in this report you will find some of our major current projects listed under "Year at a Glance". This will give you a quick picture of the scope of our interests. It will be immediately evident that the Council has been active in all the areas outlined in our constitution: health, welfare, recreation and education. May I follow one or two of these projects from their initiation up to the present to illustrate the function and methods of our organization.

You may remember that just about a year ago we reported on the results of a citizens' committee investigating the best means of offering daytime shelter and rehabilitation to homeless unemployed men in our city. This committee was brought together by the Council after several months of research and study. They continued to operate under the aegis of the Council until a duly registered organization, the Edmonton Day Centre, was formed to translate their plan into action. The Council has continued support of the Day Centre throughout the year with both staff and volunteer assistance and we are most pleased to observe the high standards of the resulting service which is now available.

Another interesting and as yet incomplete project is a seminar which will be jointly sponsored by the Council and the Canadian Citizenship Branch in June. The topic to be "Insights into Cultural Differences". The need here is to offer an opportunity for welfare workers to explore, share and add to their knowledge regarding relationships that exist among the many and varied ethnic and cultured groups in our community. This project is the direct result of the work of a Council Committee on Delinquency Prevention and Control where it became evident that difficulties and problems frequently arise due to lack of understanding of the different values of certain minority groups. It is our hope that the material in this seminar will be of immediate and continuing usefulness to the participants.

Again from our Youth Services Division came a concern regarding the dearth of foster and adoptive homes for Indian and Metis Children. After study by a special committee a report was submitted to the Provincial Department of Welfare. We propose to continue to work and study in this area and to offer our support to the Provincial Department in order that the situation may be improved. To expose this problem further to the general public the Council sponsored an open meeting on the subject of "Children without Homes".

These are but a very few examples of our activities but they will serve to illustrate some of the means we employ to achieve our objectives.

The Council continues to have working representatives both staff and volunteer on many special committees, local, provincial and national. I cannot over-emphasize the necessity for this most important part of our work. Although it demands a large portion of staff time the necessity for such liaisons and the benefits accruing both to our organization and the recipients are demonstrable. Noteworthy among these is our participation on the board and on committees of the United Community Fund with whom we have continued to work closely.

During the year the work of three of our administrative committees has changed its perspective.

The Membership Committee have diligently sought and recommended to the Board 5 organizations which have joined the Council. Further this committee will undertake to see that members have the best possible understanding of how and why the Council operates and their own connection with us.

The Meetings and Education Committee (formerly called the Activities Committee) has changed its emphasis quite radically and with spectacular results. In keeping with one of our objects "to institute and execute a continuing program of public education" this committee has offered open meetings in order to promote understanding and awareness of certain specific community welfare problems and to stimulate public interest and support for action. This as you know is a departure from our former policy of Council meeting for Council members but the response would indicate that we should continue to sponsor open meetings. In addition this committee may well offer some opportunity for Council members only to meet in smaller groups to study special problems and to give direction to the Board.

The Public Relations Committee has worked most earnestly on our behalf. The Council Bulletin now provides concise up-to-date information on our activities. It is understood that in the majority of cases the contribution of our organization must receive less notice and publicity than the end result or the problem we have identified. This is simply a fact of life in Council operation. It is however of enormous importance that the right segment of the community and the general public understand full well how the Council may be best used and what services we have to offer. To this end our Public Relations Committee has proved very successful.

The Councils of Calgary and Edmonton have appointed a joint committee to study the necessity for and the feasibility and mechanics of a Provincial Welfare Council. This committee has submitted an interim report and now proposes to extend its inquiry to other centres. We shall watch and wait for the results of their deliberations with great interest.

By singling out these committees I do not mean to suggest that the others have been less energetic. No organization runs smoothly unless someone is devoting many hours to the prosaic duties of finance, personnel, nominating and so on. I commend to you the seemingly tireless volunteers who have given generously and willingly of their time, on administration, on project committees, and on the operation of the Youth Services Division, the Welfare Information Service and the Christmas Bureau. These people give outstanding service often without recognition and are deserving of our thanks and acknowledgement.

This year we have suffered the loss of two valued members of our professional staff. Both Mr. David Critchley and Mr. Ernie Taylor served the Council well and will be greatly missed by us and by many other groups in the city. We wish them every success in their new positions. It is our intention to fill these vacancies as soon as possible, and in the meantime we will attempt by every means available to maintain our present level of work. The return of Mr. Gus deCocq to our staff has added another dimension in that with his newly acquired training we will be able to apply precise research methods to our studies.

We anticipate a busy, productive and useful year and I urge that our Council be watchful and selective in undertaking new work; precise in its instruction and terms to staff and committees; objective in its deliberations, careful and courageous in reaching decisions and vigorous in seeking action and implementation. While I am confident that we are giving value and getting results, I am nonetheless aware of the need to speed up our program to meet the ever increasing demands of our growing city. Although we have in the past two years realized new strengths we must guard against complacency. I have often likened the action of the Council in my mind to a catalyst. This is a chemical term and by definition is a substance that initiates or accelerates chemical action, between two or more other substances without itself combining with either of them or undergoing any permanent change. Unlike the chemical catalyst, however, it is to be hoped that every action we initiate or accelerate does change the Council by leaving it better equipped and more knowledgeable in order that we may become not only more efficient but also more effective.

May I say a word of thanks to the Board of the Council who have worked conscientiously throughout the year. I am especially grateful to the members of the Executive, the Past President, Mr. Douglas Homersham, and our Executive Director, Mr. William Nicholls and all of his staff; your support and encouragement have made my year a pleasure; it has been a privilege to serve as your president.

Respectfully submitted,

Elizabeth J. Hewes  
(Mrs. F. William Hewes).

BOARD OF DIRECTORS

OFFICERS

President	- Mrs. F. William Hewes
Vice-Presidents	- Dr. Julius Guild (res. Dec. 31/62) Mr. D.K. Wass (Jan. 1/63) Mr. M.E. Stewart
Hon. Treasurer	- Professor A.J.B. Hough
Hon. Secretary	- Mr. Morton Coburn
Past President	- Mr. Douglas Homersham

Mr. A.F. Affleck	Mrs. W. Margolus	Mr. J. Harper Prowse
Mrs. E.E. Bishop	Mr. F. Marlyn	Rev. W.A. Reynolds
Mr. A. Bradley	Mrs. J.C. Marshall	Mrs. E.N. Stewart
Mr. Colin Campbell	Dr. M. Matas	Mr. J. Weber
Mrs. H.B. Collier	Dr. David Mintz	Dr. K. Yonge
Mr. David Graham (res.)	Mr. Barry McCorquodale	
Mr. F. Kurylo	Mr. R. Stewart Neil	

Representatives from Council  
to United Community Fund

Miss Imelda Chenard  
Mr. W.H. Pettigrew  
Mr. Colin Campbell  
Mr. David Graham  
Dr. M. Matas  
Mrs. W. Margolus

Representative from United Fund  
to Council of Community Services

Mr. Norman H. Silverman, Q.C.

Youth Services Division Chairman --  
Dr. Kenneth Grierson  
Welfare Information Service Chairman --  
Mrs. H.B. Collier

STAFF

Executive Director	-- William M. Nicholls
Associate Executive Director and Coordinator of Youth Services	-- David M. Critchley
Research Director	-- Gustave A. deCocq
Youth Services and Council Assistant	-- E. I. Taylor (res. Jan.19/63)
Director, Welfare Information Service	-- Thelma Scambler

PAST PRESIDENTS

W.T. Henry	Dr. Herbert Meltzer
H.A. Craig	Dr. D.E. Smith
Elmer E. Roper	W.H. Pettigrew
S.W. Field, K.C.	E.S. Bishop
E.B. Wilson, K.C.	A.C. Nicholls
W.J.A. Mustard, K.C.	G.S. Craig
Mrs. J. Russell Love	D. Homersham

## COMMITTEES

### ADMINISTRATIVE

PERSONNEL COMMITTEE: J. Harper Prowse, chairman, M.E. Stewart, Professor A.J.B. Hough, Fred Kurylo, Dr. K. Grierson, Mrs. F. William Hewes.

NOMINATING COMMITTEE: D. Homersham, chairman, Dr. E.E. Roper, Mrs. E.E. Bishop, A. Affleck, Colin Campbell.

FINANCE COMMITTEE: Professor A.J.B. Hough, chairman, Gordon McClary, A. Bradley, J. Harper Prowse, M.E. Stewart.

PUBLIC RELATIONS COMMITTEE: Mrs. H.B. Collier, chairman, J. Harper Prowse, A. Affleck, Barry McCorquodale, Mrs. Ruth Deaville, Merv Stone.

MEMBERSHIP COMMITTEE: Reverend W.A. Reynolds, chairman, Mrs. Tevie Miller, John Smith, Mrs. M.R. Nigro, Warren W. Dahl, Miss Ruth Hyndman, R.G. Hagen.

MEETINGS AND EDUCATION COMMITTEE: A.F. Affleck, chairman, Boyd Hipfner, A.W. Fraser, Mrs. E.E. Bishop, Mrs. C.B. Jakes, Dr. W.D. Gainer, Miss Ruth Rankin, Mrs. H.B. Collier.

### SPECIAL SERVICES

YOUTH SERVICES EXECUTIVE: Dr. K. Grierson, chairman, Mrs. J.W.D. Buchanan, Rev. David Crawford, Andy Dorosh, Rev. W. Fitzgerald, Harry R. Boutillier, Mrs. L.B. Erikson, Mrs. W.F. Bowker, A. Hohol, Dr. Richard Laskin, Ian Roger, Mrs. F.W. Hewes.

WELFARE INFORMATION SERVICE ADVISORY COMMITTEE: Mrs. H.B. Collier, chairman, D.K. Wass and Miss Doris Ward (City Welfare Representatives), J.H. Smith and R.W. Holmes (Provincial Welfare Representatives), Dr. M. Matas (Council).

CHRISTMAS BUREAU ADVISORY COMMITTEE: Mrs. E.N. Stewart, chairman, S.J. Baker, Mrs. C. Warr, Miss Joan Dee, Miss Margaret Hill, Major I. Arkinstall, Major W. Hosty, G. Rennie, R. Holmes, Sister Kelly, M. Wolfe, Mrs. J.C. Marshall, Mrs. J. Hart, Mrs. Ruth Eyford.

### PROJECT

INTER-INSTITUTIONAL COMMITTEE: Dr. W.B. Dockrell, chairman, Sister L. Tyszko, Sister Mossey, F.M. Feehan, Miss E. Hunsperger, Mrs. N.A. McGregor, Mrs. O.E. Wiltzen, Mrs. J.E. Adamson, Rev. Paul Maniscalco, Rev. John Dal Maso, Gordon Welsh, T.G. Halford, Mr. and Mrs. J.E. Peterson, Mrs. M. Morrison, Reverend Ramsay Stuart.

COMMITTEE OF CHILD CARING INSTITUTIONS: Mother Superior, O'Connell Institute; Mother Superior, Good Shepherd Home; Mother Superior, Our Lady of Atonement Home; Sister Eleanor, Sister Thelma, Mrs. N.A. McPherson, Rev. John Dal Maso, W.L. Fosdick, Miss N. Light, Mr. and Mrs. J.E. Peterson, Miss E. Hunsperger, G.W. Welsh, Sister Lydia Tyszko, Rev. Ramsay Stuart, Mrs. Betty Cottnam, Mrs. C. Vowel, W.D. McFarland, Miss Frances Ferguson, Rev. Wm. Irwin, W.T. Sykes, Sister Cork.

Project Committees (continued)

STUDY GROUP ON DELINQUENCY: Rev. W. Fitzgerald, chairman, G.K. Stangier, Rev. L.F. Klug, B.P. Reichwein, A.A. Aldridge, Judge A. Bisset, Miss H.M. Brown, R.M. Deildal, W.B. Dockrell, Miss M. Deverell, A. Dorosh, Dr. K. Grierson, Dr. G.D. Carson, R. Henbest, Inspector S. Hooper, G.L. Macpherson, G.L. Peers, D. Peirce, J. Snowden, R. Mellow, A.T. Williamson, G.W. Welsh, Mrs. G. Dempsey, L.D. Howarth, J. Patterson.

BOYSDALE CAMP COMMITTEE: J.A. Weber, chairman, Mrs. F.W. Hewes, Mrs. E.N. Stewart, D. Harvie.

FOSTER AND ADOPTIVE HOMES FOR INDIAN AND METIS CHILDREN: Rev. David Crawford, chairman, G. Amerongen, Mrs. J.W.D. Buchanan, Rev. J. Bergman.

CITY WIDE TEEN COUNCIL: Tom Lloyd, President, Marlene Dealge, Karen Ghitter, Evelyn Wanchulak, Peggy Monro, Larry McKay, Sheila Wynn, Marie Yakula, Joanne Smulski, Larry Habetler, Lynda Nicholls, Heather Dawson, Alice Hare, Ariadne Bursewicz, Richard Douse, Rae Ellison, Doug Brimacombe, Dawn Riddell, Doug Finlayson, Kris Starcher, Greg Coutts, W. Dymianiw (advisor).

REGISTRY FOR HANDICAPPED CHILDREN: Dr. K. Grierson, chairman, Dr. J.K. Martin, Mrs. M.H. Chrumka, Les Gue, D.W. Hepburn, Dr. L.C. Grisdale, Dr. W.B. Dockrell.

COMMITTEE ON BOWDEN AND FORT SASKATCHEWAN: Mr. A. Hohol, chairman, Mrs. W.F. Bowker, Rev. W. Fitzgerald.

COMMITTEE ON TRANSPORTATION FOR THE HANDICAPPED: F. Marlyn and K. Wass (co-chairmen), Mrs. W. Stewart, K. Landvatter, Mrs. Norma Oliva, L.A. Broughton, Miss Helen Ferris, S. Haigh, Mrs. C. Warr.

CHRISTMAS BUREAU SPECIAL STUDY COMMITTEE: A.C. Nicholls, chairman, Mrs. H.B. Collier, Mrs. E.N. Stewart, D. Graham, Fred U. Brown.

SENIOR RESIDENTS' SURVEY - EDITORIAL COMMITTEE: Mrs. P. Lobsinger, chairman, Dr. D.E. Smith, Mrs. J.M. Davis, K. Wass, M. Coburn.

SOCIO CULTURAL SEMINAR PLANNING COMMITTEE: Rev. W. Fitzgerald, chairman, John Smith, Don Peirce, J.N. Willis, R. Deildal, R. Wray, Glen Eyford, Miss E. Cuthbertson, Miss I. Chenard, W. Nicholls.

INTER-COUNCIL COMMITTEE ON PROVINCIAL ORGANIZATION: D. Homersham, chairman, W.H. Pettigrew (Edmonton Council), Father P.B. O'Byrne, Mrs. T.W. Ridley (Calgary Council).

UNITED FUND

ADMISSIONS AND EVALUATION COMMITTEE: Mrs. C.B. Jakes, Rev. G.B. Johnston, K. Wass, M. Sutherland, Mrs. G. Furman, Mrs. J.C. Marshall.

ALLOCATIONS COMMITTEE: Miss I. Chenard, L.D. Hyndman, Jr., Dr. D.B. Mintz, S.A. Rodway, C.R. Gilbert, Colin Campbell.

# YEAR AT A GLANCE

THE COUNCIL OF COMMUNITY SERVICES OF EDMONTON AND DISTRICT . . .

. . . STUDIED

- . Transportation of the Physically Handicapped
- . Special Study of Christmas Bureau - role and function
- . Boysdale Camp
- . Delinquency (Report) - 13 recommendations
- . Inter-Institutional Committee Report (Child Caring Services)
- . Day Care Report - 4 recommendations
- . Interim Report - Inter-Council Committee on Provincial Organization
- . Community Use of Schools - Report of Coordinator of Youth Services
- . Relationships between Recreational Organizations - Report by Coordinator of Youth Services
- . Foster and Adoptive Homes for Indian and Metis Children
- . Position Paper on Place of Research in the Council
- . Federal Committee on Delinquency - brief presented
- . Selected Data from Dominion Census 1961 - showing comparisons with 1951

. . . RECOMMENDED OR SUPPORTED

- . Review of Public Contributions Act
- . Consideration of future location of social welfare services in Civic Centre Development
- . Better educational and physical facilities at Boys' Detention Home
- . Registry for Handicapped Children
- . Steps to increase number of foster and adoptive homes for Indian and Metis children
- . That Christmas Bureau remain under Council sponsorship
- . Continued activity in support of School of Social Work in Alberta

# YEAR AT A GLANCE

- . . . OPERATED OR SPONSORED
  - . Welfare Information Service
  - . Christmas Bureau
  - . Research Section
  - . Directory of Community Services
  - . Jointly Sponsored Seminar with Alcoholism Foundation
  - . Jointly Sponsoring Socio-Cultural Seminar with Canadian Citizenship Branch
  - . Jointly sponsored courses for child welfare workers with Extension Department, University of Alberta
  - . Edmonton City-Wide Teen Conference
  - . Youth Project Day
  - . Council Bulletin
  - . General Council Meetings on:
    - "The Future of the River Valley" (in cooperation with Community Planning Association)
    - "Work and Relief"
    - "Children without Homes"
    - "Medicare"
  
- . . . MADE AVAILABLE
  - . Staff and volunteer services for organization of Edmonton Day Centre
  - . Staff and volunteer services for organization and development of Canadian Native Friendship Centre
  - . Staff services - Admissions and Evaluation Committee - U.C.F.
  - . Local resources and assistance for special Canadian Welfare Council Conference on "Housing for the Aged"
  - . Staff services for agency in-service training programs
  - . Staff consultation to governmental, voluntary and community groups
  - . Speakers to a large number of community groups
  
- . . . CONVENED REGULAR MEETINGS OF
  - . Representatives of Child-Caring Institutions
  - . Edmonton Teen Council
  - . Delinquency Prevention and Control Study Group
  - . Editing Committee - Senior Residents' Survey Report
  
- . . . CONVENED SPECIAL MEETINGS ON
  - . Accommodation for Indian-Metis women and girls
  - . Special Group Programs conducted by counselling and recreational organizations
  - . Counselling services in penal institutions



# YEAR AT A GLANCE

## . . . WAS REPRESENTED ON

- . Adult Education Conference
- . Alberta Committee for Social Service Education Research
- . Alberta Council for Crippled Children and Adults
- . Alberta Recreation Association
- . Agency In-Service Training Programs
- . Canadian Citizenship Council
- . Canadian Conference on Children - Alberta Committee
- . Canadian Welfare Council
  - National Executive Committee - Funds & Councils
  - Council Section
  - National Commission on Personnel and Education
  - Canadian Welfare Magazine - Advisory Board
- . City Solicitations Review Committee
- . Committee on School Drop-Outs
- . Community Planning Association - National Conference - Edmonton
- . Edmonton and District Labour Council - Welfare Services Counselling Course
- . Edmonton Foundation - Homes for the Aged - Selection Committee
- . International Great Plains Rehabilitation Conference - Board and Program Committees
- . Indian-Eskimo Association - Western Seminar
- . National Employment Service - Local Advisory Committee
- . Recreation and Cultural Development Branch
- . School of Nursing, University of Alberta - Social Work Course
- . UCF - Admissions and Evaluation Committee
- . UCF - Allocations Committee

## . . . ADMITTED INTO MEMBERSHIP

- . Canadian Native Friendship Centre
- . The Catholic Family and Child Service
- . The Catholic Immigrant Service
- . The Council of Catholic Charities
- . The Edmonton Day Centre

## REPORT OF THE YOUTH SERVICES DIVISION

The following represents a summary of the major undertakings of the Division during the past year:

### Special Group Programs

Convened meetings of representatives of counselling and recreation organizations to consider group services and programs for people with special needs.

### Federal Committee on Delinquency

Presented a brief to the Federal Committee on Delinquency when it was in Edmonton.

### Boys' Detention Home

Wrote to City Council about adequacy of Boys' Detention Home and lack of education program for the boys there.

### Delinquency Report

Received 13 recommendations from Delinquency Control and Prevention Study Group. Will continue to act upon report.

### Registry for Handicapped Children

Sent a report endorsing the need for a registry to the Provincial Department of Health.

### Indian and Metis Children

Sent a report about the lack of foster and adoptive homes for Indian and Metis children to the Provincial Welfare Department, and discussed it with the Honourable Mr. Halmrast.

### Child Care Institutions

Accepted a report from representatives of children's institutions, and is considering measures to implement the report's recommendations.

### Counselling Services in Penal Institutions

Took steps to meet with the Attorney General's Department to discuss counselling services at Bowden and Fort Saskatchewan.

### Seminar on Cultural Backgrounds

Initiated the plans for a Seminar on Cultural Backgrounds that will be held later this spring.

### Community Use of Schools

Responded to a request from the Edmonton Public School Board to consider the obstacles to the community use of schools.

### Presence of Children at Adult Films

Sent letters to various organizations asking for their thinking on this question.

### Relationships Between Recreation Organizations

Convened a meeting and prepared a report on the relationship between the Parks and Recreation Department and the Federation of Community Leagues.

### Juvenile Court Committee

Continued exploring ways of developing a Juvenile Court Committee.

# OF SPECIAL INTEREST

## Welfare Information Service

Daytime Enquiries	7,183
After Hour Service	<u>3,246</u>
Total for year ending March 31/63	<u>10,429</u>

Enquiries ranged through many areas of social need. A high number of calls offering foster homes, or enquiring about adoption, reflected the increased public education program of the Provincial Welfare Department to provide children with homes.

"Information Sessions" were conducted again with 99 agency staff members attending 5 sessions. In addition, Welfare Information was asked to participate in another 13 agency in-service-training courses involving a further 234 staff members.

A special feature was the joint sponsorship with the Edmonton and District Labour Council of an 8 week Welfare Services Counselling Course designed for Union Secretaries and Shop Stewards to broaden their knowledge of community resources.

## City Wide Teen Council

Functioning as the youth section of the Youth Services Division, the City Wide Teen Council again sponsored a Youth Conference during the Christmas Holidays. The Conference produced 11 recommendations, referring them to the executive of the Teen Council for action.

In addition, the Council has been responsible for the creation of youth advisory committees by the Alcoholism Foundation, the Parks Department, the CBC; the decision to develop a teen park; the production of a number of TV programs on youth; a youth project day.

## The Christmas Bureau

The aim of the Bureau is to act as a co-ordinating agency for those who wish to provide for the needy at Christmas time. Operation was under the direction of its Advisory Committee and Mrs. Ruth Eyford, and concluded on Christmas Eve, 1962.

The services of the Bureau were used by 267 donor groups and 22 individuals. 389 potential duplications were avoided, enabling the Bureau to direct gifts to almost 8000 people. In addition, \$1260 in cash was received and given to people whose needs could be met in this way.

The Bureau co-operated with two special activities: CHED Radio's "Santa Anonymous", and CFRN-TV's "Christmas Trees for the Elderly" programs.

## MEMBER ORGANIZATIONS

Alberta Association of Social Workers  
Alberta Tuberculosis Association  
All People's Mission  
Alcoholism Foundation of Alberta  
Anglican Council for Social Service  
Atonement Home  
Beulah Home  
Boy Scouts of Canada, Edmonton  
Regional Council  
B'nai B'rith Youth Organization  
Boys' Club of Edmonton  
Callow Veterans' and Invalids' Welfare  
League (Northern Alberta Branch)  
Canadian Arthritis and Rheumatism Society  
Canadian Association for Health, Physical  
Education and Recreation  
Canadian Citizenship Branch  
Canadian Diabetic Association,  
Edmonton & District Branch  
Canadian Girls in Training  
Canadian Mental Health Association,  
Edmonton Branch  
Canadian National Institute for the Blind  
Canadian Native Friendship Centre  
Canadian Paraplegic Association,  
Alberta Division  
Canadian Red Cross Society, Edmonton  
Branch  
The Catholic Family and Child Service  
The Catholic Immigrant Service  
Central Volunteer Bureau  
Charles Camsell Hospital  
City of Edmonton Health Department  
City of Edmonton Welfare Department  
Community Planning Association  
The Council of Catholic Charities  
Department of Extension, University  
of Alberta  
Department of Veterans Affairs  
Edmonton Cerebral Palsy Association  
Edmonton Citizenship Council  
Edmonton Council, Home & School  
Association  
Edmonton Creche and Day Nursery Society  
Edmonton Day Centre  
Edmonton & District Labour Council  
Edmonton Epilepsy Association  
Edmonton Federation of Community  
Leagues  
Edmonton Home for Ex-Servicemen's  
Children

Edmonton Multiple Sclerosis Society of  
Canada  
Edmonton Presbyterial United Church Women  
Edmonton Public Library  
Edmonton Rehabilitation Society for the  
Handicapped  
Edmonton Family Service Bureau  
Girl Guides of Canada, Edmonton Area  
Gray House Guild  
Hope Mission  
Indian Affairs Branch  
John Howard Society of Alberta (Edmonton  
District Council)  
Jewish Family Services  
Junior League of Edmonton  
Kinsmen Club of Edmonton  
Local Council of Women  
Lutheran Homes Society of Edmonton  
Marian Centre  
Misericordia Home for Unmarried Mothers  
Municipal Chapter of Edmonton, I.O.D.E.  
National Council of Jewish Women of Canada,  
Edmonton Section  
Navy League of Canada, Edmonton Branch  
O'Connell Institute  
Our Lady of Charity School for Girls  
Outpatient Department, University Hospital  
Provincial Guidance Clinic  
Rosary Hall  
St. John Ambulance Association  
St. John's House  
St. Mary's Home Technical School  
Salvation Army  
Sisters of Service Residential Club  
Society for the Prevention of Cruelty  
to Animals (Northern Alberta)  
Study Group on Welfare Problems  
U.I.C., National Employment Service  
Unitarian Church of Edmonton  
University Women's Club  
Veleda Club  
Victorian Order of Nurses  
Young Men's Christian Association of  
Edmonton  
Y's Men's Club of Edmonton (Central)  
Young Women's Christian Association  
Zonta International

PEAT, MARWICK, MITCHELL & CO.  
Chartered Accountants

Bank of Commerce Building  
10102 - 101 Street  
Edmonton, Alberta

AUDITORS' REPORT TO THE MEMBERS

We have examined the balance sheet of the Council of Community Services of Edmonton and District as of December 31, 1962 and the statement of income and expenditure for the year ended on that date, and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of the accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion, and according to the best of our information and the explanations given to us and as shown by the books of the organization, the accompanying balance sheet and statement of income and expenditure are properly drawn up so as to exhibit a true and correct view of the state of the affairs of the organization at December 31, 1962 and the results of its operations for the year ended on that date, in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

*Peat, Marwick, Mitchell & Co.*

Chartered Accountants.

Edmonton, Alberta  
March 13, 1963.

COUNCIL OF COMMUNITY SERVICES OF EDMONTON AND DISTRICT

Balance Sheet  
December 31, 1962

Assets

Current assets:

Cash		\$ 1,546.26
Accounts receivable		943.86
Prepaid expenses		<u>536.21</u>
Total current assets		3,026.33

Fixed assets, at cost:

Furniture and fixtures	\$ 5,305.60	
Less accumulated depreciation	<u>2,984.02</u>	<u>2,321.58</u>
		\$ <u>5,347.91</u>

Liabilities and Surplus

Current liabilities:

Accounts payable:		
United Community Fund of Greater Edmonton		\$ 553.69
Other		<u>844.05</u>
Total current liabilities		1,397.74

Surplus:

Balance at December 31, 1961	\$ 4,581.18	
Less surplus of cash from 1961 paid to United Community Fund of Greater Edmonton		<u>1,736.36</u> <u>2,844.82</u>
Add net income for year ended December 31, 1962		<u>1,105.35</u> <u>3,950.17</u>
		\$ <u>5,347.91</u>

(Referred to in the accompanying report of Peat, Marwick, Mitchell & Co., Chartered Accountants, dated March 13, 1963)

COUNCIL OF COMMUNITY SERVICES OF EDMONTON AND DISTRICT

Statement of Income and Expenditure  
Year ended December 31, 1962

	<u>Council</u>	<u>Youth Service Division</u>	<u>Welfare Information Service</u>	<u>Total</u>
<b>Income:</b>				
Funds received from:				
United Community Fund of Greater Edmonton	\$ 43,654.00	4,145.62	2,102.98	49,902.60
The City of Edmonton	-	8,000.00	4,205.95	12,205.95
Government of the Province of Alberta	-	-	4,205.95	4,205.95
Donations re Christmas Bureau	1,242.51	-	-	1,242.51
Directory sales	625.30	-	-	625.30
Sundry	7.00	-	-	7.00
Total income	<u>45,528.81</u>	<u>12,145.62</u>	<u>10,514.88</u>	<u>68,189.31</u>
<b>Expenditure:</b>				
Salaries	31,890.84	8,811.49	7,798.92	48,501.25
Pension contribution	1,332.48	330.00	242.50	1,904.98
Group medical insurance	153.00	54.00	-	207.00
Rent	3,680.04	699.96	600.00	4,980.00
Stationery and office supplies	384.97	242.14	-	627.11
Printing and mimeographing	541.66	372.99	99.27	1,013.92
Maintenance of office equipment	133.03	77.22	33.75	244.00
Books and publications	110.58	71.87	-	182.45
Postage	368.29	225.27	46.07	639.63
Telephone and telegraph	506.17	274.90	275.04	1,056.11
Telephone answering service	-	-	938.15	938.15
Utilities	190.36	75.00	60.00	325.36
Audit fee	225.00	30.00	20.00	275.00
Membership fees	157.21	-	-	157.21
Meeting expenses	199.65	75.16	-	274.81
Publicity	-	-	75.48	75.48
Conferences and travel	424.65	183.55	156.60	764.80
Youth Conference	-	209.02	-	209.02
Transportation and car allowance	1,070.15	330.00	108.50	1,508.65
Insurance	21.23	-	-	21.23
Christmas Bureau	1,674.13	-	-	1,674.13
Directory publications	757.58	-	-	757.58
Sundry	151.89	3.05	60.60	215.54
Total expenditure	<u>43,972.91</u>	<u>12,065.62</u>	<u>10,514.88</u>	<u>66,553.41</u>
Net income before depreciation	1,555.90	80.00	-	1,635.90
Depreciation	<u>338.36</u>	<u>93.90</u>	<u>98.29</u>	<u>530.55</u>
Net income or (loss)	\$ <u>1,217.54</u>	<u>(13.90)</u>	<u>(98.29)</u>	<u>1,105.35</u>