

Controlled Digital Lending (CDL)



Issues & Opportunities for Sheet Music Collections

Amanda Wakaruk, Lucinda Johnston, Sean Luyk
Sarah Severson, Sharon Farnel
IAML 2023, Cambridge UK

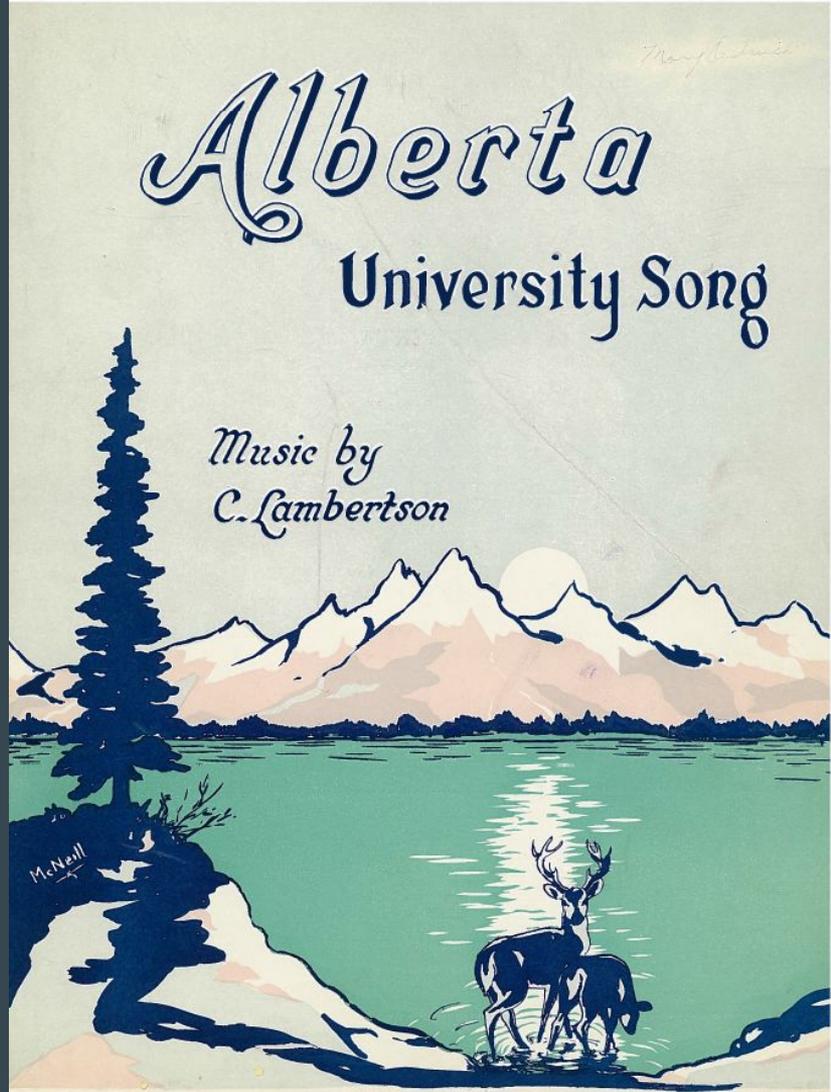
Outline

- Walder G.W. White collection background
- Collection Metadata
- Sheet Music Consortium
- Digitization
- Controlled Digital Lending
- Canadian Copyright and Risk Assessment

Walder G.W. White Sheet Music Collection

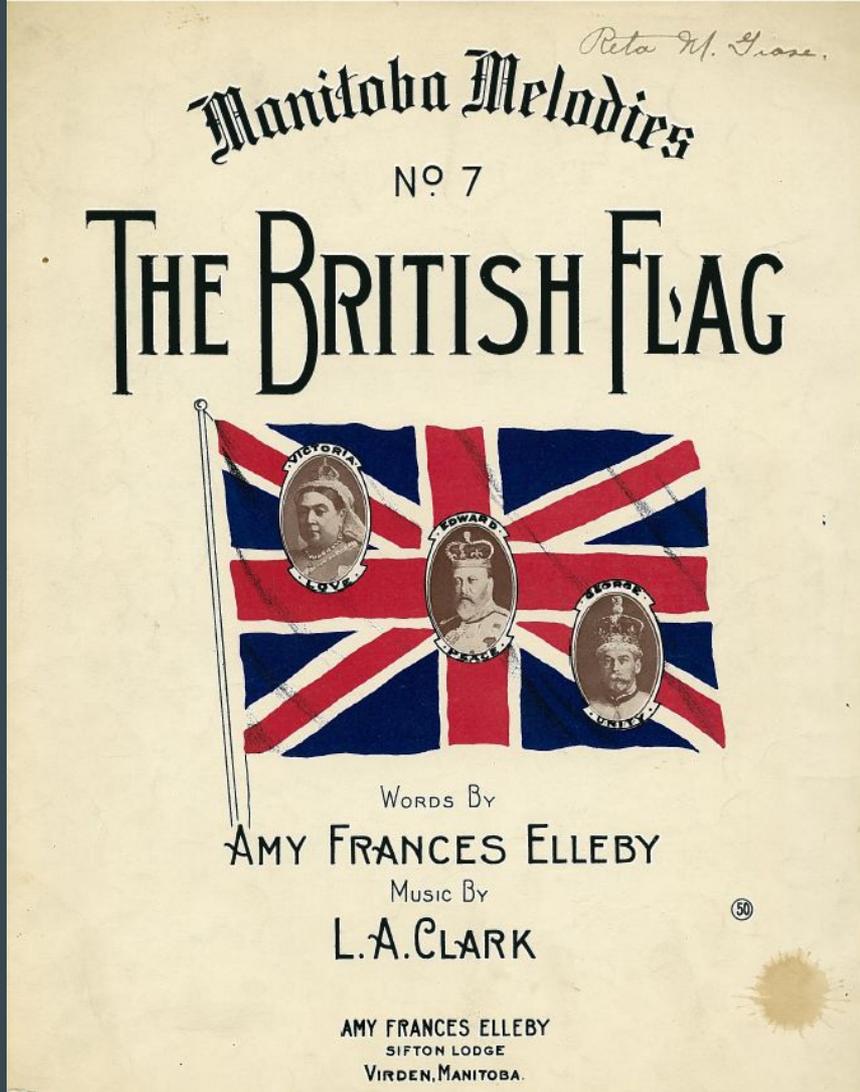
Background

- Acquired in 2011 from collector Walder G.W. White
- Contains over 6,000 items
- Imprints: primarily Canada, U.S., U.K.
- Dates: 1840s - 1970s
- Unique Canadian prairie content (Alberta, Saskatchewan, Manitoba)



Project Timeline

- Described 2013-2018
- Support from Young Canada Works (YCW) program
- Students: Colette Leung, Quincy Hiscott, Adam Cohen
- Staff: Carmen Loconte, Luc Fagnan
- Digitization project approved March 2023





2501-2600

2501-2600

3501 -
3600

3601 -
3700

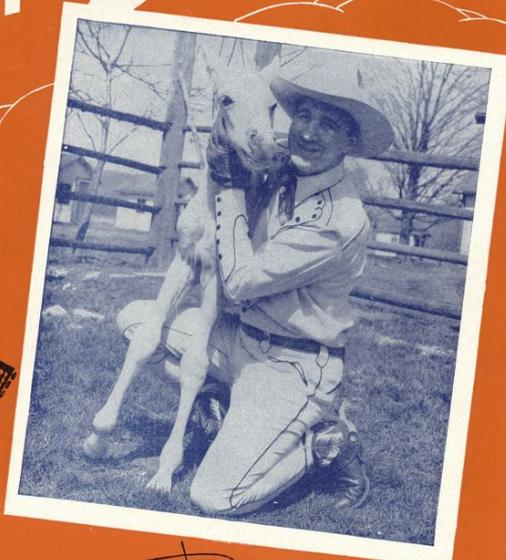
Printout Binders
Whisper-Jones
PRINT SPEED: 42/21/10/5
PRINT SIZE: A4/A5
PRINT WEIGHT: 70/80/90/100

Printout Binders
Whisper-Jones
PRINT SPEED: 42/21/10/5
PRINT SIZE: A4/A5
PRINT WEIGHT: 70/80/90/100

THE CALGARY KID'S

STAMPEDE OF SONGS

Folio
#2



50¢

FAMOUS MUSIC CORPORATION
1619 Broadway, New York City

Varieties of '51

(REVISED EDITION)

featuring

OIL MILLIONAIRES



Directed and produced by

MARIE WILCE

Especially for

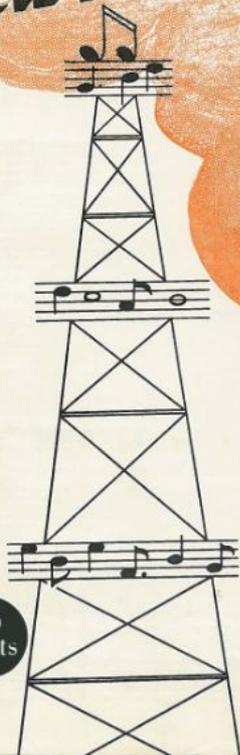
DEVON OIL SHOW

JULY 5TH, 6TH & 7TH

AMPHITHEATRE

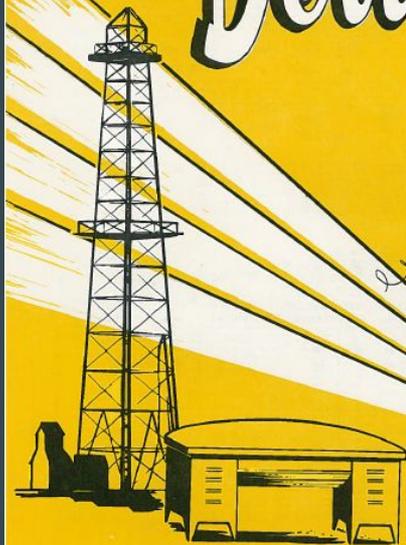
JULY 5TH

9:00 P.M.



25
Cents

THE Desk and Derrick Song



*With Best Wishes
Jeanne A.*

WORDS AND MUSIC BY

JEANNE ACKLAND



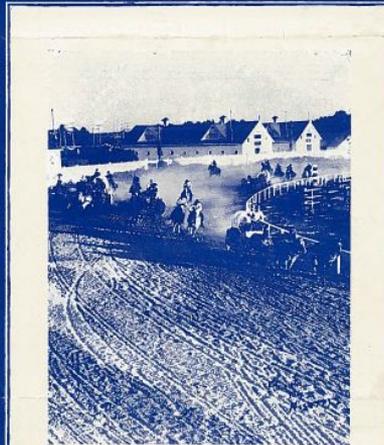
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Music by S. JAC. FRIEDENBERG



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35
CENTS
CALGARY

Canadian Music Sales Corp. Ltd.
2261 BAY STREET TORONTO 8
SOLE DISTRIBUTORS FOR CANADA
PRINTED IN CANADA

THE FLYING SAUCER

BY WM. B. ELPORD



Fontes

Artis Musicae

January-March 2016



OIL SHOWS, RODEOS, AND UFOS: A CANADIAN PRAIRIE SHEET MUSIC COLLECTION

Sean Luyk and Colette Leung

Often regarded as ephemeral and overlooked as a worthy object of study, sheet music has become increasingly valued for the insight it provides about the time and place in which it was written. Sheet music reveals a wealth of information not only about musical style, but also about the people who enjoyed and collected it. The cover art, advertisements, and lyrical content provide a glimpse into the social and cultural codes of its time of writing. This is especially true in light of the growing availability of digitised sheet music. There are currently over 200 free, subscription, and for-fee digital sheet music collections available on the Web, including the Sheet Music Consortium (SMC), which aims to further increase the accessibility of sheet music through metadata harvesting and linked data initiatives.

Collection Metadata

B	C	D	E	F	G	H	I	J	K
DATE	COMPOSER	TITLE	ARTIST ON COVER	LYRICIST	MOVIE	MUSICAL	OTHER COMMENT	SPECIAL INTEREST	CONDITION
1950	LOUIGUY	LA VIE EN ROSE	OLD PLAIN	EDITH PIAF FR. MACK DAVID ENG.			198.1		GOOD
1950	HARRY STONE, JACK STAPP	CHATTANOOGIE SHOE SHINE BOY	RED FOLLEY				3 in cov. GWEN M. LEE gwen m. lee		GOOD gd gd
1949	HANK WILLIAMS	THERE'LL BE NO TEARDROPS TONIGHT	TONY BENNETT					signed	VERY GOOD
1951	FREDERICK LOEWE	I STILL SEE ELISA	LEE MARVIN, CLINT EASTWOOD, JEAN SEBERG	ALAN J. LERNER		PAINT YOUR WAGON	186.0		GOOD
1921	IRA SHUSTER, ED. G. NELSON	TEN LITTLE FINGERS AND TEN LITTLE TOES		HARRY PEASE, JOHN- NY WHITE			ARTH.H.WARNER MABELLE CLARKE	TRANSP. TENNES SEE	POOR
1923	HAROLD DIXON	WHERE THE MILL STREAM WINDS ITS WAY	JOHN W. SCOTT	CLAUDE SACRE					FAIR
1950	JOHN REDMOND, JAMES CAVANAUGH, FRANK WELDON	CHRISTMAS IN KILLARNEY	TWO DANCING					CHRISTMAS	GOOD
1952	ARTHUR JOHNSTON, SAM COSLOW	COCKTAILS FOR TWO	PIANO	NO WORDS			FRANKIE CARL ARRNGEMENT		VERY GOOD
1949	DICK LIEBERT	COME DANCE WITH ME	MARIO LANZA	GEORGE BLAKE	THE SEVEN HILLS OF ROME				GOOD
1926	CON CONRAD	HI HO THE MERRIO	GEORGE B. NOLAN	LEW BROWN, BENNY DAVIS			ART-LEFF		POOR
1950	BRUNO COQUATRIX	COUNT EVERY STAR	GISELE	SAMMY GALLOP			2 in cov. DELLA CALHOUN , roy nerada		GOOD good
1945	EILY BEADELL, NELL TOLLERTON	CRUISING DOWN THE RIVER	DARKIE WICKEN				2 in cov. JOANNE HAWKES, gwen m. lee		GOOD fair

A	B	C	D	E	F	G	H	I	J
Identification Number	Walder White Accession Number	Title	Alternate Title	Multiple Copies	First Line	First Line of Chorus	Title of Larger Work	Series Title	Collection Title
SM 004673	3981	Lilacs and love			The garden of My heart has room For one sweet bloom	I dream of Lilacs And Love While whippoorwills sing above,			The University of Alberta Libraries Sheet Music Collection
SM 004674	3982	Afraid to say hello : since you said goodbye			We were so happy together right from the start.	Once a perfect pair now we're perfect strangers			The University of Alberta Libraries Sheet Music Collection
SM 004677	3985	First lullaby			"Hush-a-bye my baby Darling don't you cry!"	Someone took the rhythm from the rippling river	Apple sauce (Musical play)		The University of Alberta Libraries Sheet Music Collection
SM 004764	4070	Humpty dumpty heart			I suppose you think you're daring, Doing what you intend.	Who's giving that line to you? You think it's divine, do you?			The University of Alberta Libraries Sheet Music Collection
SM 004771	4077	Echo of a serenade	Te quiero dijiste		At sunrise At twilight I dream of the night I held you so tightly	Birds that sing at dawning Heralding the morning			The University of Alberta Libraries Sheet Music Collection
SM 004788	4094	How green was my valley			I still remember your parting kiss, For consolation I often reminisce	How Green Was My Valley, How blue were my skies,			The University of Alberta Libraries Sheet Music Collection
SM 004799	4105	B-I-Bi : B-i-Bi, B-o-Bo, Bi-Bitty-Bi, etc.	(Bee)-(Eye)-(Bye)		The Joneses had a get-together, The gathering was large, But things got duller than the weather,	B-i-Bi, B-o-Bo, B-i-Bit-ty-Bi, B-o-Bo-Bit-ty-Bi-Bo-B-U-Boo-Bit-ty-Bi-Bo-Boo-Boo.			The University of Alberta Libraries Sheet Music Collection
SM 004824	4129	It's "V" for victory			From far and near ev'ryone will hear a message fly	It's V for Victory, Victory for you and me			The University of Alberta Libraries Sheet Music Collection

Composer	Arranger	Lyricist	Performer	Dedicatee	Other Name	Cover Artist	Cover Lithographer	Publisher Name
Carr, Con ; Larrison, Ted		Carr, Con ; Larrison, Ted	Allen, Eddie					Canadian Music Sales Corp. Ltd.
Arlen, Jerry		Taylor, Larry	Kenney, Mart, 1910-2006 ; Mart Kenney's Western Gentlemen			Immerman, R. H.		Canadian Music Sales Corp. Ltd. ; Reis & Taylor Inc. (by arrangement with)
Popplewell, Jack ; Carr, Michael, 1905-1968		Popplewell, Jack ; Carr, Michael, 1905-1968	Lynn, Vera, 1917-					Peter Maurice Music Co. Ltd.
Van Heusen, Jimmy, 1913-1990		Burke, Johnny, 1908-1964						Southern Music Publishing Co. Inc.
Grever, Maria, 1885-1951		Palmer, David						Southern Music Publishing Co. Inc.
Silver, Abner, 1899-1966		Davis, Benny, 1895-1979	Lynn, Vera, 1917-					The Peter Maurice Music Co. Ltd.
Russell, Bob, 1914-1970 ; Freeland, Judy ; Freeland, Beverly		Russell, Bob, 1914-1970 ; Freeland, Judy ; Freeland, Beverly	Chester, Bob, 1908-1977 ; Bob Chester Orchestra					Charles Rinker Music Publishing Co. ; Music Dealers Service Inc. (sole selling agent)
Lee, Sair ; Lowe, Ruth, 1914-1981		Lee, Sair ; Lowe, Ruth, 1914-1981						Canadian Music Sales Corporation Limited

T	U	V	W	X	Y	Z	AA	AB	AC
Publisher Place	Publisher Number	Plate Number	Topical Subject	Name as Subject	Form/Genre/Style	Temporal Subject	Instrumentation	Place-name Subject	Other geographic subject
Toronto, Canada		Lilacs And Love-2	Love ; Lilacs ; Nature ; Loyalty		Ballads		Guitar ; Piano ; Voice		
Toronto, Canada ; New York, N.Y.		Afraid To Say Hello-3	Unrequited love ; Separation (Psychology) ; Fear ; Sadness		Ballads		Guitar ; Piano ; Voice		
London, England		The first lullaby	Lullabies		Lullabies ; Ballads		Accordion ; Piano ; Ukulele ; Voice		
New York, N.Y.			Love		Ballads		Guitar ; Piano ; Voice		
London, England		S. M. P. 233	Love ; Music		Fox trots ; Ballads		Accordion ; Banjo ; Guitar ; Piano ; Ukulele ; Voice		
London, England		How Green Was My Valley	Love ; Separation (Psychology)		Ballads		Accordion ; Piano ; Ukulele ; Voice		
New York, N.Y. ; New York, N.Y.		B-i-Bi-3	Entertaining ; Music ; Singing ; Family		Ballads		Guitar ; Piano ; Voice		
Toronto, Canada			Victory ; World War, 1939-1945 ; Patriotism		Marches ; Ballads		Piano ; Voice ; Chords		

AD	AE	AF	AG	AH	AI	AJ
Cover Subject	Other/Related version	Notes	Date	Language	Prairie	Canadian Performer / Content / Other Notes
Allen, Eddie, 1920-2003 -- Portraits		Based on Tchaikowsky's Opening Theme from Piano Concerto No. 1 Opus 23. ; Eddie Allen, featured vocalist of The Happy Gang. ; Back cover advertisement for "New Canadian Song Folio".	1941	English	No	Canadian songwriters. ; Canadian performer.
Kenney, Mart, 1910-2006 -- Portraits ; Abstract drawings -- Drawings			1941	English	No	Canadian performer.
Lynn, Vera, 1917- -- Portraits		Featured with enormous success by Vera Lynn in Geo. Black's "Apple Sauce" at the London Palladium.	1941	English	No	
Globes -- Drawings ; Chains -- Drawings			1941	English	No	
Guitars -- Drawings ; Shawls -- Drawings ; Sun -- Drawings		A very beautiful foxtrot. ; Music sheet opens in reverse direction. ; Verse and introduction featured on back cover. ; Reduced paper size of sheet music.	1941	English	No	
Lynn, Vera, 1917- -- Portraits ; Trees -- Drawings ; Houses -- Drawings ; Mountains -- Drawings		Reduced paper size of sheet music.	1941	English	No	
Chester, Bob, 1908-1977 -- Portraits		Inside cover features Extra Material.	1941	English	No	
		Words and Music and Sair Lee and Ruth Lowe, composer of "I'll Never Smile Again". ; Inside back cover features advertisement for "Canada's Greatest Patriotic Song, Forever England"	1941	English	No	Inside back cover features Canadian content through its advertisement.

Next »

Results 1 - 10 out of 46 Results Per Page:10 ▾

C-A-L-G-A-R-Y and that spells "*Calgary*"

Publisher Rotary Club of *Calgary*
Date 1926
Repository The University of Alberta Libraries Sheet Music Collection

VIEW
ONLINE

More

Calgary square dance

Not Available
Online

Publisher Canadian Music Sales Corp. Ltd. (sole distributors for Canada)
Date 1950
Repository The University of Alberta Libraries Sheet Music Collection

More

Beneath the stars : Canadian waltz

Not Available
Online

Publisher H. O. Tavender
Date 1931
Repository The University of Alberta Libraries Sheet Music Collection

More

Virtual Collections

Currently Editing

My Collection (default) ▾

Group and Save Records As
You Search

Simply drag and drop the titles
here to add records to this
collection.



Clear All

Email

Save

The *flying saucer*

Not Available
Online

Publisher Wm, B. Elford
Date 1950
Repository The University of Alberta Libraries Sheet Music
Collection

View: [MODS](#) [Dublin Core](#) [RDF](#) [Plain Text](#)

Contribute: [metadata and comments](#)

Titles

Title The *flying saucer*
My friends keep poking fun at me, and make life hard to bear, Because
Title I said I'd seen a *saucer* speeding through the air.
Title I say, sir, I saw, sir, I saw a *Flying Saucer* it zipped and zoomed and
zig-zagged up on high.

Creators

Creator Elford, William B.
Creator Elford, William B.

Publication Information

Place Vermillion, Alberta, Canada
Publisher Wm, B. Elford
Copyright Date 1950 1950

Subjects

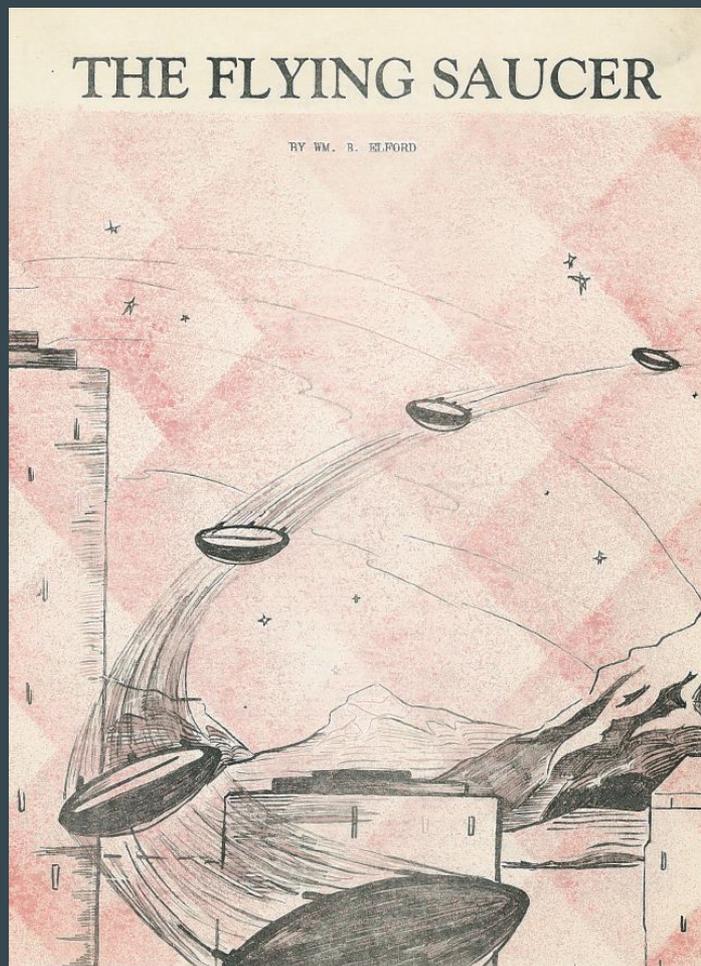
Topic Belief and doubt
Topic Unidentified *flying* objects
Topic Unidentified *flying* objects -- Illustrations
Topic Mountains -- Illustrations
Topic Settlements -- Illustrations
Topic Night -- Illustrations
Genre Ballads
Language English

Physical and Online Location

Identifier 143
Plate Number *Flying Saucer* -2-

Notes

Note The Walder G.W. White Sheet Music Collection
Note T.p. hand-drawn.
Note Piano, Voice



Sheet Music Consortium

Sheet Music Consortium

- Catalogue of sheet music from 36 institutions in the US, Canada and Australia, comprising over 340,000 records
- About 2/3 of the collection has been digitized for online viewing
- Created with support from the Institute of Museum and Library Services, with a goal of open collection of digitized sheet music.
- Uses the [Open Archives Initiative Protocol for Metadata Harvesting](#)

BROWSE BY

Featured Repositories

Logo	Name	Items Published
	Find More	2887 records
	Auburn University	428 records
	Ball State University	1283 records
	Baylor University	17895 records
	Bowling Green State University	630 records
	Baylor University	2322 records
	Ball State University	20167 records
	Indiana University	69 records
	Indiana University	17421 records
	Indiana University	628 records
	The Sheridan Libraries	23843 records
	Library of Congress	62878 records
	The Maine Music Box	18880 records
	Mississippi State University	12797 records
	National Library of Australia	12883 records
	Purdue University	112 records
	The Sheridan Libraries	112 records
	Temple University	2888 records
	The Ohio State University	108 records
	The University of Alberta	860 records
	Tulane University	73 records
	Tulane University	800 records
	UML Libraries	231 records
	University of Colorado Boulder	220 records
	University of Illinois Urbana-Champaign	804 records
	University of Illinois Urbana-Champaign	24898 records
	University of Illinois Urbana-Champaign	1798 records
	University of Illinois Urbana-Champaign	28 records
	University of Illinois Urbana-Champaign	668 records
	University of Illinois Urbana-Champaign	1827 records
	University of North Carolina	7622 records
	University of Oregon	1080 records
	University of South Carolina	84 records
	University of South Carolina	202 records
	University of South Carolina	2373 records
	University of South Carolina	208 records
	University of Wisconsin-Madison	8218 records
	University of Wisconsin-Madison	11738 records
	University of Wisconsin-Madison	2018 records
	University of Wisconsin-Madison	27206 records
	University of Wisconsin-Madison	6161 records

Digitization

Digitization proposal & selection

Digitization selection criteria

- Value (Research, teaching and learning)
- Uniqueness / Rarity
- Use
- Preservation
- Access
- Continuity / Critical Mass
- Collaboration
- Development

Feasibility

- Rights and privacy considerations
- Metadata requirements
- Physical condition
- Technical requirements

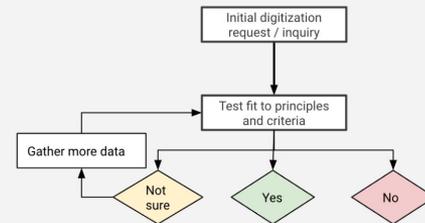
Stage 1: Initial suggestion

Request to digitize item, collection or group of items or collections by emailing digitization@ualberta.ca or filling out the [proposal form](#).

May be initiated by:

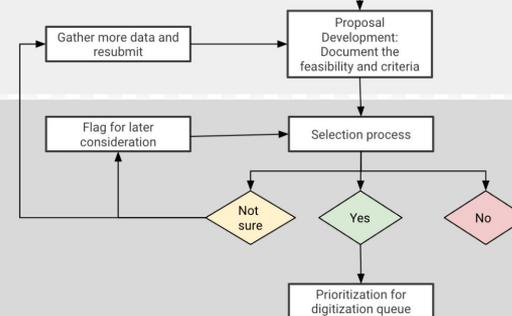
- UAL
- UofA affiliated individual or group
- Member of the community

Digitization Librarian leads preliminary investigation and makes decision based on a "test fit" to UAL's principles and criteria as outlined in [our digitization strategy](#).



Stage 2: Full investigation

Together with stakeholders, Digitization Librarian leads an investigation into the feasibility and suitability of the project. Develops [a full proposal](#) for selection and prioritization stage.



Stage 3: Selection and prioritization

Depending on the scope and complexity, the Digitization Team makes decisions, and prioritizes projects, considering proposals and established criteria.

Stage 4: Project planning

Once approved, Digitization Librarian works with team to develop project plan: establishing scope, milestones, timelines, and workplan.



Stage 5: Project implementation and production

Digitization and associated activities carried out according to the plan and adjusted as necessary.



Digitization



Boxes of rehoused sheet music



Internet Archive Scribe v-cradle scanner

Controlled Digital Lending (CDL)

What is Controlled Digital Lending (for sheet music)?

- Digital equivalent of traditional library lending
- Digital copy of sheet music held in the library collection, made available in a controlled digital environment
- Own-to-loan ratio respected and file is read only for a limited loan period; no downloading, copying, etc. enabled
- Restricts access beyond what is technologically possible or expedient in order to mitigate copyright risk

Canadian Copyright and Risk Assessment

Copyright is an enclosure mechanism and the Canadian *Copyright Act* is a policy instrument created by parliament.

The Act provides rights holders with the sole right to produce, reproduce, perform, or publish works subject to copyright.

The Act provides users with limited rights (comparatively) to make use of those works.



Rights Holders' Economic Rights

3 (1) For the purposes of this Act, **copyright**, in relation to a work, means the sole right to produce or reproduce the work or any substantial part thereof in any material form whatever, to perform the work or any substantial part thereof in public or, if the work is unpublished, to publish the work or any substantial part thereof, and includes the sole right

- (a) to produce, reproduce, perform or publish any translation of the work,
- (b) in the case of a dramatic work, to convert it into a novel or other non-dramatic work,
- (c) in the case of a novel or other non-dramatic work, or of an artistic work, to convert it into a dramatic work, by way of performance in public or otherwise,
- (d) in the case of a literary, dramatic or musical work, to make any sound recording, cinematograph film or other contrivance by means of which the work may be mechanically reproduced or performed,
- (e) in the case of any literary, dramatic, musical or artistic work, to reproduce, adapt and publicly present the work as a cinematographic work,
- (f) in the case of any literary, dramatic, musical or artistic work, to communicate the work to the public by telecommunication,
- (g) to present at a public exhibition, for a purpose other than sale or hire, an artistic work created after June 7, 1988, other than a map, chart or plan,
- (h) in the case of a computer program that can be reproduced in the ordinary course of its use, other than by a reproduction during its execution in conjunction with a machine, device or computer, to rent out the computer program,
- (i) in the case of a musical work, to rent out a sound recording in which the work is embodied, and
- (j) in the case of a work that is in the form of a tangible object, to sell or otherwise transfer ownership of the tangible object, as long as that ownership has never previously been transferred in or outside Canada with the authorization of the copyright owner,

and to authorize any such acts.

General Users' Right

29 Fair dealing for the purpose of research, private study, education, parody or satire does not infringe copyright.

Criticism or review

29.1 Fair dealing for the purpose of criticism or review does not infringe copyright if the following are mentioned:

- (a) the source; and
- (b) if given in the source, the name of
 - (i) author, in the case of a work,
 - (ii) performer, in the case of a performance,
 - (iii) maker, in the case of a sound recording, or
 - (iv) broadcaster, in the case of a communication signal.

News reporting

29.2 Fair dealing for the purpose of news reporting does not infringe copyright if the following are mentioned:

- (a) the source; and
- (b) if given in the source, the name of the
 - (i) author, in the case of a work,
 - (ii) performer, in the case of a performer's performance,
 - (iii) maker, in the case of a sound recording, or
 - (iv) broadcaster, in the case of a communication signal.

Copyright Risk Assessment: Step 1, Public Domain Status

Public Domain Status = How much of the collection is protected by copyright?

No copyright protection = No copyright infringement risk

Copyright term for literary works (including sheet music) in Canada is based on the life of the author plus 50 (now 70) years past the year of death of the author/creator.

- Existing metadata identified authors, death dates
- Often multiple creators for a single piece of sheet music
- National treatment under Berne Convention (for works not first published in Canada)
- Assessing public domain status was an extremely time-intensive process

Copyright Risk Assessment: Step 2, Economic Rights / Fair Dealing

Items deemed public
domain = 2,769

Items deemed
in-copyright = 3,916

Is the dealing fair?

- Purpose?
- Character?
- Amount?
- Alternatives?
- Nature of the work?
- Effect on the work?

Copyright Risk Assessment: Step 2, Economic Rights / Fair Dealing

Items deemed public
domain = 2,769

Items deemed
in-copyright = 3,916

Is the dealing fair?

- Purpose? *education, research, etc.*
- Character? *broadly disseminated but use is restricted*
- Amount? *necessary for purpose*
- Alternatives? *none*
- Nature of the work? *publicly disseminated*
- Effect on the work? *it depends on the work*

How can we both fulfill the library's mission to connect users with sheet music and reduce the risk of harming the rights holder?

Copyright Risk Assessment: Step 3, Mitigation Measures

- 1) Controlled Digital Lending
 - a) One user at a time
 - b) Limited loan period
 - c) No downloading, copying, etc. enabled
- 2) Removed all sheet music that is commercially available
 - a) Assessment was a time-intensive process that sometimes required searching four web sites / databases and will be repeated every five years
 - b) This is a more conservative approach than libraries lending print materials
- 3) Provide copyright and contact information, at both the collection and item level

Copyright Risk Assessment: Note About Moral Rights

Risk of moral rights infringement deemed extremely low as attribution will be provided for all works and no work will be altered beyond format shifting.

Moral rights

14.1 (1) The author of a work has, subject to section 28.2, the right to the integrity of the work and, in connection with an act mentioned in section 3, the right, where reasonable in the circumstances, to be associated with the work as its author by name or under a pseudonym and the right to remain anonymous.

Library Mission Risk Assessment

Known mission risks:

- Underused, relatively inaccessible collections do not serve the library's purpose to support education and research
- Not digitizing collections puts library materials at risk of damage or destruction due to decay, accidents, library closures, and/or natural disasters

Facebook
post, July 14,
2023

PUBLIC SERVICE ANNOUNCEMENT, PLEASE READ IF LOCAL TO SF BAY AREA!!!

Sharing from a friend:

The music portion of the Notre Dame de Namur library, 1500 Ralston Ave., Belmont, CA, comprising over 10,000 books, is going to be destroyed soon, as they haven't been able to get another library to take them. So everyone is invited to come take them.

They have:

Much music reference books, including the entire Groves Dictionary of Music and Musicians, books on every musical subject.

AVAILABLE RESOURCES

Biographies, books by composers, theory, musicology, composition, ethnomusicology...

Scores, including many Dover scores, piano reductions of scores

Complete works series of Mozart, Beethoven, etc

Music (classical, Broadway and pop)

Piano, vocal, chamber music of all kinds, operas, opera libretti,

Broadway show piano/vocal scores, solo music for all instruments with piano accompaniment.

Music instruction books

The library is open all day and pretty much deserted, as it is at night, sadly.

You can contact Caryl Hodges at chodges@ndnu.edu or Aspasia Normantas at anormamntas@ndnu.edu.

Feel free to pass on the word-anything remaining of the collection will be destroyed.

Risk Management: Quantifying Tolerance

Consequence

Reputation (negative media attention): intensity, duration; brief to >2 wks

Infrastructure (financial losses): negligible <\$250K to high >\$5M

Education/Research (cannot provide): time and number of people affected

Human Resources (ability to recruit): comparative

Safety/Security: health effects, injuries, fatalities

CONSEQUENCE	High	Level 3	Level 4	Level 4	Level 4	Level 4
	Major	Level 2	Level 3	Level 3	Level 4	Level 4
	Moderate	Level 2	Level 2	Level 2	Level 3	Level 3
	Minor	Level 1	Level 1	Level 2	Level 2	Level 3
	Negligible	Level 1	Level 1	Level 1	Level 1	Level 2
		Rare	Unlikely	Moderate	Likely	Almost Certain
		LIKELIHOOD				

Risk treatment is required for all risks above Level 1.

Likelihood

Rare: not in 10 years

Unlikely: not at Cdn uni in 10, other uni in 5 yrs

Moderate: once in 10 yrs Cdn uni, 5 yrs other uni

Likely: once in 10 yrs at org, 5 yrs other Cdn uni, 2 yrs other uni

Almost Certain: once in 5 yrs at org, 2 yrs other Cdn uni, 1 yr other uni

Next Steps

- Summer 2023: Currently working on determining which items are commercially available to determining the appropriate access level before digitization
 - 2 students (Sean Gleason, Michaela Morrow) finalizing commercial availability check process, to identify
 - Additional public domain works
 - Works that are commercially available
 - Working through 4425 items;
 - Hope to add more students in the Fall
- Fall 2023: Can start digitizing in the Fall as the commercial availability checks are completed
- 2024: Expect the digitizing to be complete

Questions?

- Amanda Wakaruk - Copyright & Scholarly Communications Librarian | amanda.wakaruk@ualberta.ca
- Lucinda Johnston - Music Liaison Librarian | lucinda.johnston@ualberta.ca
- Sean Luyk - Digital Curation Librarian | sean.luyk@ualberta.ca
- Sarah Severson - Digitization Librarian | sarah.severson@ualberta.ca
- Sharon Farnel - Head, Metadata Strategies | sharon.farnel@ualberta.ca