



Date: November 25, 2015

EXPIRY DATE: June 30, 2016

To: Brenda Parlee
REES

Re: Release of Funds Agreement for
SSHRC; Tracking Change: Local and Traditional Knowledge in Watershed Governance; RES0024499

The *Tri-Council Memorandum of Understanding* requires the University to withhold access to funding for research involving human participants and for research, teaching and testing using animals until ethics approval has been obtained. Ethics review of research is best conducted on a project by project basis, when sufficient information is available to present a well-developed protocol. The following describes the process by which you may access your funding, pending preparation and approval of a fully detailed ethics application.

1. Complete and sign this letter and return it to the Research Ethics office.
2. REO will advise the Research Services Office (RSO) to provide you with access to the funding referenced above **up to the expiry date of this agreement**, also noted above.
3. You have indicated on your application that you are applying to REB 1. When you prepare your ethics application, clearly indicate the source of funding and reference this grant and grant number. **Your ethics application must match the research described in your grant application.**
4. If this agreement expires prior to ethics approval being obtained, we will advise RSO to **freeze your funding**. If you cannot complete the ethics review process prior to the expiry date indicated above, **it is your responsibility** to request another *Release of Funds Agreement*.

In order to document this process for the purpose of meeting our Tri-Council obligations, please sign below to acknowledge your agreement with these terms.

PI Name: Brenda Parlee	Department: REES
PI Signature: 	Date: Nov 22, 2015

Retain a copy of this letter for your records and return the original via mail or fax (780) 492-9429.

Please do not hesitate to contact me if you have any questions.

Yours truly,



Susan Babcock, MBA
Executive Director (Acting)
Research Ethics Office



Date: October 29, 2015

EXPIRY DATE: June 30, 2016

To: Brenda Parlee
REES

Re: **Release of Funds Agreement for**
SSHRC; Tracking Change: Local and Traditional knowledge in Watershed Governance: RES0027949

The *Tri-Council Memorandum of Understanding* requires the University to withhold access to funding for research involving human participants and/or research, teaching and testing using animals until ethics approval has been obtained. Ethics review of research is best conducted on a project by project basis, when sufficient information is available to present a well-developed protocol. The following describes the process by which you may access your funding, pending preparation and approval of a fully detailed ethics application.

1. Complete and sign this letter and return it to the Research Ethics office.
2. REO will advise the Research Services Office (RSO) to provide you with access to the funding referenced above **up to the expiry date of this agreement**, also noted above.
3. Prior to the expiry date and/or undertaking any project related to this grant involving animal subjects, data, or animal tissues, you will receive approval from an Animal Care & Use Committee (ACUC) of the University of Alberta. **Your ethics application should clearly indicate the source of funding and reference this grant and grant number.**
4. If this agreement expires prior to ethics approval being obtained, we will advise RSO to **freeze your funding.**
5. If you will be unable to complete the ethics review process prior to the expiry date indicated above, **it is your responsibility** to request another *Release of Funds Agreement*.

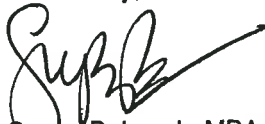
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PI Name: Brenda Parlee	Department: REES
PI Signature: 	Date: <u>Nov. 22, 2015</u>

Retain a copy of this letter for your records and return the original via mail or fax (780) 492-9429.

Do not hesitate to contact me if you have any questions.

Yours truly,



Susan Babcock, MBA
Executive Director (Acting)
Research Ethics Office