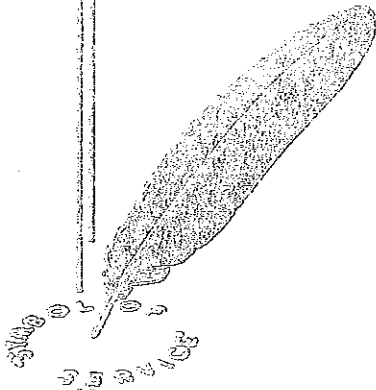


1956

Citizen
Planning
for
Welfare
in
Edmonton

ANNUAL REPORT
FOR 1956



EDMONTON
COUNCIL OF
COMMUNITY SERVICES

10128 - 96th Street

Edmonton, Alberta

YOUR PRESIDENT'S REPORT

IN APPRECIATION

The progress of an organization such as ours depends upon the co-operation of a great number of people. This certainly applies to the Council of Community Services. During the past year as our city has grown we have again widened the scope of activity of the Council. This has been possible only because of the dedicated services of members of the Council and members of the Board of Directors. I would like to express my appreciation for the very valuable work that has been carried on by the Board members, committee members and many persons associated with us in such studies as the Problems of the Aging, the Youth Services Coordination, the Rehabilitation Group and many other related community discussions.

In no small way the success of the Council depends on its staff. I would express to Mr. Nicholls and Mr. deCocq our executive staff, and to Mrs. Griffith, Mrs. Goard and Mrs. Pettigrew, our office staff, our sincere appreciation for the very fine work accomplished. Members of the joint staff of the Chest and Council whose efforts are mainly with the Community Chest have also been helpful to the work of the Council - Mr. Bowie-Reed, Executive Assistant, Miss Atkinson, Mrs. Lomas and Mrs. Robinson.

The joint operation arrangements with the Community Chest have again proven very satisfactory. The relationship between the Community Chest Board and our Council Board has been harmonious and the Community Chest Board have been very cooperative in assisting us to develop Citizen Planning for Welfare in Edmonton.

I would like to express appreciation on behalf of the Council to Mr. Logan Sutherland, President of the Chest; to Mr. E.A. Cawker, Campaign Chairman; to Mr. Roy Harrison, Budget Committee Chairman; and to the Directors of the Community Chest and the large number of campaign workers who have given much in time and ability to the Community Chest, and through that organization, to the Council.

Our program of activities during the year has been assisted in a very real way by the cooperation of the Edmonton Journal, the Edmonton Radio Stations and our T.V. station. We appreciate the publicity these media have given to the work of the Council.

We would like to express our appreciation to the Honorable R. D. Jorgenson and the staff members of the Provincial Welfare Department for their co-operation during the year.

PROGRAM

The Council of Community Services has continued to expand its activities in our Community. Some indications of activity can be seen in the fact that 18 studies and projects were worked on during the past year - 8 of these were new ones and 5 were terminated. There are now 76 voluntary organizations and public departments with registered membership in the Council. Over 150 different

individuals accepted responsibilities and worked with the Board, committees and projects. In the Aging Study 160 interviewers took part and brought in close to 700 interviews. Nearly 100 meetings were held during the year, each of which required careful preparation and appropriate minutes and records. The report of the committee chairmen which follows illustrates the vigor and responsibility with which study and action was undertaken during the past year. We have had very worthwhile associations with many groups to our mutual advantage. With His Worship, Mayor William Hawrelak and the City Council and many organizations interested in youth we have made progress in setting up the Youth Services Division. With the Rehabilitation Study Group we have discussed ways and means of closer affiliation with the Council. With the Board and members of the Edmonton Planning Association we have considered problems that relate to both organizations. With many organizations and citizens interested in the problems of the aging, we have made considerable progress in a city-wide survey. In many other areas we have had the full cooperation of community groups and community minded people.

The report of our year of activity will indicate the wide scope of active Council concerns. If we are to properly fulfill our function in the community as a Social Welfare Planning body then we must continually strive to merit the cooperation of community groups and organizations.

I would like to recognize the members of the Board of Directors who have given so much time to the ongoing program of the Council, and especially to those members of the Board who have served well, and are now leaving the Board. We know that they will continue to serve the community in other fields and continue their support to our efforts.

The vast field of work in which we are presently engaged necessitates a continuing effort in several program areas. We pass to the new Board a number of activities still to be completed with the confidence that these will be in good hands.

As President of the Board during the past two years I would express a very personal appreciation to those who have worked so closely with the Council over the years. It has been a most enjoyable experience and one that has seemed very worthwhile. The opportunity to serve our community in this way has been an honor.

W. H. Pettigrew,
President.

BOARD - COMMITTEES - STAFF

BOARD OF DIRECTORS:- Mrs. H.B. Collier, George S. Craig (as of October 1956),
Msgr. C.J. Foran, Mrs. Allan Lobsinger, Miss Amy Lord,
R.D. McDonald, W.H. Pettigrew, J. Clark Ready, Mrs. G.M. Cormie, Mrs. E.F. Foy,
Roy Jamha, M.J.A. Lambert, Dr. Herbert Meltzer, Miss Mary Morrison, A.C. Nicholls,
C.A. Westcott, S.J. Baker, E.S. Bishop, C.R. Gilbert (as of October 1956), Mrs.
K.L. Lawson, Matthew Ram, Mrs. A.J. Shaw, Mrs. J. Grant Sparling, J. Logan
Sutherland, Dr. D.E. Smith (ex-officio), Miss A. Marchand (ex-officio as of
December 1956), Mrs. C.J. Farrell (ex-officio as of March 1957).

MANAGEMENT COMMITTEE:-

Mr. W. H. Pettigrew	- President
Dr. D. E. Smith	- Past President
Mr. E. S. Bishop	- Vice President
Mr. M. J. A. Lambert	- Vice President
Mr. R. D. McDonald	- Treasurer
Mrs. G. M. Cormie	- Honorary Secretary

JOINT STAFF:- Council of Community Services and Community Chest of Edmonton:
W. M. Nicholls, Executive Director, G. A. deCocq, Executive Assistant (Council),
C. J. Bowie-Reed, Executive Assistant (Community Chest).

JOINT PERSONNEL COMMITTEE:- Community Chest and Council of Community Services:

Community Chest: J. B. Whelihan, chairman, T. P. Fox, J. L. Sutherland

Council: E. S. Bishop, M. J. A. Lambert, W. H. Pettigrew

NOMINATING COMMITTEE:- J. C. Ready, chairman, Mrs. A.J. Shaw, Msgr. C.J. Foran

MEMBERSHIP & PUBLIC RELATIONS COMMITTEE:- C.A. Westcott, chairman, Mrs. E.F. Foy,
A. Affleck, Wm. Hedderwick, Mrs. Clara Mintz, C. Blackwood, Peter Stewart.

ANNUAL MEETING COMMITTEE:- Mrs. J. Grant Sparling, chairman, Mrs. H.B. Collier,
George S. Craig

JOINT PREMISES COMMITTEE:- Community Chest and Council of Community Services:
R. D. McDonald, chairman, A.C. Nicholls, Colin Campbell, H. Fazackerley, J. Logan
Sutherland

JOINT AGENCY REVIEW COMMITTEE:-

For the Budget Committee: Mrs. Neill Peirce, chairman, Dr. George Ball

For the Council: Mrs. W. E. Sharpe, D. Stewart

For the Corporate Members: Mrs. Gerry Gaetz, W. Miller

FOSTER CARE COMMITTEE:- Miss Mary Morrison, chairman, L.M. McKay, Miss I. Lothian,
Miss D. Ward, A.F. Moir, Miss E. Savich, Mrs. J.E. Peterson, Mrs. W.M. Nicholls,
Mrs. C. Scambler, Mrs. G.A. deCocq, Mrs. A.J. Norquay, Mrs. A.R. Prather, Mrs. S.
McKay, Mrs. R. Nowlan, Mrs. S. Campbell, Mrs. A.W. Philip.

Sub-Committee on Licensing: Mr. D. Mack, chairman, Miss D. Ward, Mrs. A.W. Philip, Mrs. C. Scambler, Miss Mary Morrison.

Sub-Committee on Visitations: Mrs. J. Norquay, chairman, Mrs. S. Campbell, Mrs. S. MacKay, Mrs. R. Nowlan, Mrs. H. Cuthbert.

COMMITTEE ON STUDY OF THE PROBLEMS OF THE AGING:-

Steering Committee: Mrs. Allan Lobsinger, chairman, Mrs. G.M. Cormie, W. Blackburn, Dr. D.E. Smith, S.B. Ellis, Dr. E.F. Donald, Mrs. J.R. Love, O.I. Bond, Mrs. C.H. Goos, G. Steinbring, Mrs. A.R. Gordon, Mrs. E.P. Wellwood, W.J. Clark, Msgr. C.J. Foran.

Sub-Committee on Study Method: Dr. D.E. Smith, chairman, Prof. B.A. Lindberg, Prof. B.Y. Card, Prof. L.C. Walker, S.B. Ellis, W. Blackburn, Mrs. Allan Lobsinger, Mrs. G.M. Cormie, Dr. R.L. James.

Sub-Committee on Appraisal: Miss Mary Morrison, chairman, Mrs. Armour Ford, W.J. Clark, Dr. D.E. Smith, W.W. Blackburn, O.I. Bond.

Team Captains in Senior Residents' Survey: Miss A. Marchand, Mrs. Clara Mintz, A. Dorosh, Miss Jean Kenworthy, Mrs. E.D. Gillis, R. Bedard, Ron Henbest, Miss Helen Glyde, Miss Margaret Hill, Miss Kay Toohy, Flt. C.R. Taylor, Flt. A. Bunn, Mrs. Jean Ritzen, Mrs. Elizabeth McPherson, Miss Mary Reddick, Mrs. Emily Filipenko, Mrs. J.R. Love, D. Stewart.

Finance Committee: W.H. Pettigrew, chairman, M.J.A. Lambert, Mrs. G.M. Cormie, R.D. McDonald, Mrs. Allan Lobsinger.

TRANSIENTS COMMITTEE:- J. Clark Ready, chairman, S.J. Baker, Canon E.S. Ottley, Brig. T. Bruce Jennings, Brig. R. Thierstein, K.W. Watson, Miss I. Lothian, Miss Doris Ward, Mrs. N. Beschell, Mrs. F.B. Mathison, W. Blackburn, E.S. Bishop, Miss A. Marchand, Miss C. Cormack, Fred U. Brown, Mrs. K. Lyons, Sgt. McCroary.

Steering Committee: J. Clark Ready, chairman, S.J. Baker, Brig. T. Bruce Jennings, W. Blackburn.

SOCIAL SERVICE EXCHANGE COMMITTEE: Mrs. J. Grant Sparling and Miss A. Marchand (as of December 1, 1956) chairmen, W. Blackburn, Mrs. N. Beschell, Mrs. F.B. Mathison, Miss Ada McEwen, Miss I. Lothian, Miss Doris Ward (as of November 1, 1956)

SOCIAL SERVICE EXCHANGE - representatives from member agencies: Miss I. Lothian, Miss Doris Ward, E.S. Bishop, W.E. Milton, W.C. Paulin, Mrs. G. Furman, Dr. A.R. Schrag, Mrs. H.C. Carlyle, Major W.F. Ross, Miss Ada McEwen, Miss C. Gardiner, R.D. Sparham, K.W. Watson, Murray Sutherland, Mrs. A. Lamb, R.G. Henbest.

CHRISTMAS BUREAU COMMITTEE:- Mrs. H.B. Collier, chairman, Miss A. Marchand, Mrs. G.A. Macdonald, S.J. Baker, L.P. Phelps, Miss E. Oliver, Fred U. Brown.

COMMITTEE ON STUDY OF MISERICORDIA SOCIAL SERVICE DEPARTMENT: Mrs. Betty Farrell, chairman, Sister St. Madeleine de-la Croix, Sister St. Francis Cabrini, Mrs. Thelma Scambler, Mrs. Deloris Yaskowich, A. Dorosh.

COMMITTEE ON STUDY OF DAY NURSERY SERVICES:- Miss C. Gardiner, chairman, Mrs. M.G. Elleker, Mrs. R.D. Smith, Mrs. K. Lyons, Mrs. L. Douglas, Mrs. G.R. Davison, D. Stewart.

HUNGARIAN REFUGEE EVALUATION COMMITTEE:- Max Levy, chairman, Miss Doris Ward, Miss Mary Morrison, Msgr. C.J. Foran, Rev. A. Edworthy, Rev. D. Crocker, W.W. Blackburn, E.S. Bishop, Dr. T. Penelhum, Miss C. Gardiner, J. Clark Ready.

YOUTH SERVICES STEERING COMMITTEE:- W. H. Pettigrew, chairman, A.V. Pettigrew, Chief Constable Anthony, T.D. Baker, E.S. Bishop, W.M. Nicholls, Rev. Edgar Bailey, Rev. Fr. R. Irwin.

JOINT REHABILITATION STUDY GROUP & COUNCIL OF COMMUNITY SERVICES COMMITTEE ON COORDINATION OF REHABILITATION SERVICES:-

Council: Fred U. Brown, chairman, Mrs. A.J. Shaw, George S. Craig

Rehabilitation Study Group: Leslie Gue, Mrs. A. Lamb, E. Thiessen,
W. E. Milton, Mrs. B. Calhoun, A. Saunders

IN-THE-CITY CAMPING REVIEW COMMITTEE:- W. H. Pettigrew, convener, Al Affleck, Miss Lea Leterski, Miss Evelyn Hage, Alex Leslie, W. McGeachie.

CITIZEN PLANNING FOR WELFARE IN EDMONTON

The effectiveness of the work of the Council in any community is a reflection of the active interest of its citizens and their willingness to devote time and effort to problems affecting human welfare. In almost all instances the report which follows has been compiled from reports written by volunteer chairmen of committees and projects.

Reports have been grouped as in the past two Annual Reports, under sections which indicate the main functions for which the Council exists. The program summary covers the period May 1956 to May 1957.

COORDINATION OF COMMUNITY SERVICES

Coordination of services which leads to more efficient and economical ways of meeting social welfare needs in the community is an important function of the Council of Community Services.

I. YOUTH SERVICES COMMITTEE - For several years the Council of Community Services has been interested in a consideration of the problems of our youth -- incidence of delinquency, total needs of youth, services and facilities provided, and the co-ordination of these services.

In March 1955, as a result of interest on the part of the Chief of Police and the Mayor of our City, a large number of groups and organizations were called together to discuss how a coordinating body could be established. Some 65 local organizations were represented. From this initial meeting a steering committee was formed to continue analysis and study of the situation and report back.

After half a year of intensive study the committee recommended in its report to the general group:

1. that a Youth Services organization be attached to the Council of Community Services as a Division,
 2. that the purpose of the Division would be: to develop and maintain a progressively more effective balance between needs of youth and community resources to meet those needs,
- and
3. that the main functions of the Division would be: coordination, fact finding, joint action, improving the quality of services, and developing public understanding.

The general group authorized the steering Committee to act as Interim Committee to seek approval for the establishment of the Youth Services Division and to make nominations for an Executive Committee of the Division. The Council

of Community Services and the City of Edmonton.

The Interim Committee have had to delay getting the work of the Division underway, as a suitable staff person was not readily available. After considerable investigation and consideration, the committee recently recommended the appointment of Mr. David Critchley of Toronto. This appointment was subsequently confirmed by the Board of Directors of both Community Chest and the Council and ratified by Mayor Hawrelak. Mr. Critchley will start his duties with the Division September 1st, at which time the Division will be officially inaugurated. The 65 cooperating organizations, along with the City of Edmonton and the Council of Community Services will be looking forward with interest to the development of this new service in the community.

W. H. Pettigrew,
Chairman.

II. COORDINATION OF REHABILITATION SERVICES IN EDMONTON - Purpose: In the past few years there has been a tremendously increased interest in rehabilitation in Edmonton. The need for an active coordinating body was brought to attention by the Edmonton Rehabilitation Study Group in September 1956. One of the most important jobs of a coordinating body would be to assist in development of needed services, but also to prevent the development of parallel services by different organizations which do not know what others are doing.

As the Edmonton Council of Community Services already exists as a local coordinating organization in the social welfare field, the Rehabilitation Study Group thought it would be unwise to set up a further coordinating body, and therefore initiated discussions with the Council on how the group might affiliate with the Council for the purpose of carrying out the coordinating work required.

The Council Board accepted in principle the need for it to undertake this responsibility for coordination and established a committee jointly with the Rehabilitation Study Group to work out a sound basis upon which to proceed.

The work of the joint committee to date has been encouraging despite a number of complex problems it has met. A frame of reference for the coordinating work has been developed. All organizations which are members of the Rehabilitation Study Group have been asked by questionnaire to identify needs for coordination in Edmonton. Clarification is being sought for the relationship of the proposed local coordinating machinery to the office of the Provincial Coordinator of Rehabilitation.

The need for adequate staff services has been evident from the beginning. Although it is not contemplated to offer case services on an individual basis, an adequate referral service is required. It is expected in a short while that most of the major difficulties can be overcome so the actual coordination work can take place. Ultimately this area of coordination could become one of the most important ongoing sections of the Council's work.

III. COMMITTEE ON SERVICES TO TRANSIENTS - The Committee on Services to Transients since its establishment in June of 1952, has been working on the problem of how to provide coordinated and satisfactory service to transients.

One of the important concerns of the Committee has been to bring about an effective system for central registration of transients in Edmonton. This would avoid duplicate services being given, and would eliminate the transient person being referred from one agency to another to obtain adequate service. This phase of the problem received major attention by the Committee during the past year.

Discussions were held with the Minister of Public Welfare and members of his departmental staff, which resulted in the establishment of a registration service at the Provincial Hostel for single men. On February 4th the Provincial Government inaugurated a new system of registration for transients. Each transient is provided with a registration card indicating the service he was receiving. The Council Committee provided a memorandum explaining this system to all agencies and individuals working with transients in the community; a sample registration card was enclosed.

Important progress has been made by the Transient's Committee during the past year, however, there is still an important job to be done before it can be concluded that "satisfactory service is being provided for transients".

J. C. Ready,
Chairman.

SOCIAL WELFARE PLANNING AND RESEARCH

Social welfare planning and research are related to most projects undertaken by the Council. Presentation of facts is essential to the sound appraisal of problems and to the development of constructive plans to meet social welfare needs.

The following projects illustrate an emphasis on research techniques aimed at more effective planning.

I. REPORT OF STEERING COMMITTEE OF PROBLEMS OF AGING -

Why a Survey? - The survey was undertaken as a result of requests for information from local agencies and groups when there did not seem to be any comprehensive fund of information available. Also your Council believes that research and planning are most important in defining and preparing plans for future developments. It is one of the Council's main projects and has been made possible financially by the Community Chest, the City of Edmonton, the Rotary Club of Edmonton, Royal Alexandra Hospital, Council of Jewish Women, Ceiling & Visibility Unlimited, International Business Machine Company. Additional financial assistance is still required to complete the work undertaken.

What has been done

1. A directory of services for the aging has been prepared and published with the aid of the Gray House Guild.

2. A preliminary survey in the form of talks with some fifty older people was done by members of the Canadian Association of Social Workers. The results of this were analyzed and a report prepared by Dr. R.L. James, our research associate.

3. A questionnaire of 150 questions was prepared, based on the material obtained from the preliminary talks indicating what the older people themselves felt and wanted. This was done by the sub-committee on study method headed by Dr. D.E. Smith of the Department of Psychology at the University and working with Dr. James.

4. Under Dr. James' supervision, interviewers, chiefly university students, aided by some of the older people and other volunteers from groups in the community were trained in the use of the questionnaire, and interviewing techniques.

5. The interviewers were assigned zones and went out in coldest weather ringing doorbells until they had located and interviewed the required number of people over 65 in that area. These interviews were $1\frac{1}{2}$ to 2 hours long. Rarely were they refused for all too often were they a welcome break in loneliness and monotony of the older person's life. Without the wonderful work of these people it is difficult to say how the survey could have been done.

6. There are now some 700 completed interviews in the process of being analyzed and coded for processing on IBM cards, a step which will make possible an endless variety of combinations of information resulting from the survey. In June it is hoped we will have ready the interim report based on the findings of the survey itself.

7. A committee chaired by Miss Mary Morrison is working on the problem of how best to appraise our local existing facilities and services.

8. When we know what our local resources are we will be able to set them alongside the findings of the survey of needs, and produce a final report and recommendations for action.

Some highlights - It was our good fortune to secure the services of Dr. James as Research Associate. He is professor of sociology at the University of Alberta with the type of training and experience needed in this study. His knowledge, interest and enthusiasm has stimulated us all.

Tremendous tasks can be accomplished by volunteers working under trained personnel. In fact it seems there are many advantages to such an arrangement since their familiarity with local conditions is a real asset.

The committee became increasingly aware of the scope and size of the study - the more the work progresses, the greater seem the implications of such a project. Members of the steering committee, the study method committee, and the appraisal committee have proved invaluable in discussing and defining the nature and limits of the study.

It is important to remember the interim report is a report on the first phase of the study, that is, the results of the survey of needs. Not until we have made an appraisal of existing local resources will we be in a position to produce a final report with recommendations for the planning of services and facilities for the Aging in Edmonton

Mrs. Allan Lobsinger,
Chairman.

II. FOSTER CARE COMMITTEE - This committee was formed to study the need for organized facilities and services for foster care for children not wards of the Provincial Government. The aims of the committee were: 1) to establish the need for such a service; 2) to think through the kind of service required, and how it could be provided most satisfactorily; and 3) to recommend appropriate community action to establish such a service.

After considerable study and research the committee was satisfied the need for non-ward foster care had been established. The committee further agreed a mere placement service would not be sufficient, but rather a complete program offering good intake, homefinding, placement, counselling, and supervision. The aim of such a service would be to maintain or re-establish good family relationships.

As the City Welfare Department operates a Children's Aid Section under Provincial legislation for the protection of children, the committee concluded such a program should be integrated into the existing protection services. In this way a fully recognized quality program for the prevention as well as the treatment of family and child problems would be achieved.

In November 1956 the Council of Community Services accepted the report of the committee, and submitted to the Commissioners of the City of Edmonton a brief recommending that the City give consideration to extending the frame of reference for the Children's Aid Section of the City Welfare Department to include a suitable program of service for children who are not wards of the Provincial Government, but who for adequate social reasons must be placed outside their own homes for a period of time. It was understood these children would not require legal transfer of guardianship as defined under Child Welfare Act. It was further recommended that steps be taken by the City to draft and pass an appropriate by-law covering the licensing of homes where three or less non-relative children are kept for remuneration, the licensing of which at the present time is not included in the Provincial Child Welfare Act.

It is understood the brief is under consideration by City Commissioners.

Miss Mary Morrison,
Chairman.

III. COMMITTEE ON STUDY OF THE MISERICORDIA SOCIAL SERVICE DEPARTMENT - The Sisters of the Misericordia Order approached the Council of Community Services in 1956 asking a study be made of the work the Order carries on in Edmonton with the unmarried mother and her child. By taking a study of the functions and facilities of the Nursery and Social Service Department of the Misericordia Hospital it was

felt clearer knowledge could be gained of the needs of the unmarried mother and her child as identified by the community. By discussing ways and means to meet this need, the Sisters would see how their present services fit into the total community picture. Such deliberations would result in a better understanding of future needs for services and facilities by the Misericordia Order, as well as by other agencies in the community which are working in this field.

The committee was appointed in January and has held regular meetings since the end of February. To date the meetings have been valuably spent, setting up a frame of reference, gathering information basic to the study, and studying the very informative, comprehensive statistics made available by the Sisters.

The Sisters of the Misericordia have shown their great community interest and spirit by requesting a study of the services and facilities available to the unmarried mother and her child. The committee hope to be able to give some assistance to them in their particular areas of concern, and to do some constructive thinking about the entire field of agency service available to the unmarried mother and her child in Edmonton.

Mrs. Betty Farrell,
Chairman.

IV. THE COMMITTEE ON STUDY OF DAY CARE SERVICES AND FACILITIES IN EDMONTON - This committee came into being following a request made by Alderman Mrs. Lorette Douglas to the City Council in the autumn of 1956, that some provision be made on the Southside for children of working mothers. She asked if a Creche and Day Nursery could be established there similar to the one now operating on the Northside. This request was referred to the City Welfare Department for study, which in turn asked assistance with the study from the Council of Community Services.

The Council staff collected data from newspapers, the Family Service Bureau and the National Employment Service, over a period of two months. The Council Board of Directors appointed a committee to analyze and evaluate these data. One meeting has been held at which the material was studied carefully. The committee reached the following conclusions:

1. That the Creche and Day Nursery on the Northside is operating to capacity.
2. That most places of employment for women are on the Northside, so there appears to be no need of a Creche & Day Nursery on the Southside at this time.
3. That since women are continuing to seek employment for a variety of reasons other than absolute economic necessity, additional day-care services and facilities seem indicated.
4. That these day care services could be met by commercially operated day nurseries, provided these establishments meet adequate standards, enforced through a strict licensing procedure.

The committee, therefore, recommend: that we request the City Council to prepare and pass a by-law licensing any home where one or more non-relative children are being kept for remuneration. That standards be set, which will give protection to the children, the parents and those operating day-care facilities.

The Council Board of Directors approved the recommendations of the Committee and forwarded a brief with the resolution to City Commissioners for their consideration along with the brief on Foster Care for Non-ward Children, as both concern the passing of appropriate licensing legislation.

Miss Christine Gardiner,
Chairman.

EVALUATION OF SOCIAL WELFARE SERVICES

The Council has no authority to impose its recommendations on the need for additional or extended services in the community. It does however offer a service to those organizations that wish to have their proposals or plans studied in the light of the total needs of the community. In conducting a study the Council seeks strong representation in committee work of the organization or organizations involved. By so doing the organization is able to share in the process of finding the solution which fits the knowledge of the facts.

In some instances the Community Chest refers special problems for the consideration of the Council of Community Services as are described in several of the following reports.

I. AGENCY REVIEWS - With the rapid expansion of Edmonton has come a need for existing social welfare organizations to plan ahead for inevitable demands for services. Apart from the kinds of services required there is an evident necessity to see they are adequately financed. In 1956, the Budget Committee of the Community Chest expressed the need for more facts on possible expansion of services as well as further knowledge of the adequacy of existing services.

The Board of Directors of the Community Chest has therefore asked the Council for reviews of agency services. The reviews were asked to cover such matters as: analysis of present services, possible future expansion, capital expenditures, non-Chest revenues, and coordination with other services. As it is a tremendous task to cover 31 agencies it was proposed that a few agencies be taken each year, concentrating on agencies providing similar services.

A method was devised by a joint committee representing the Council and the Budget Committee and the first of the reviews, which will possibly set the pattern for future reviews, is close to completion. This review has been undertaken with the active cooperation of the Edmonton Creche and Day Nursery Society.

II. COMMUNITY CHEST BUDGET COMMITTEE - Nine of the nineteen members of the Budget Committee of the Community Chest are appointed by the Council of Community Services. Appointments are made for a three year term. In this as in other cities this arrangement has helped to ensure that planning and financing are closely related.

The work of the Budget Committee is exacting and carries with it important responsibilities to the community which supports the Community Chest and the agencies which are financed through funds received in the annual campaign.

III. IN-THE-CITY CAMPING - The Council has endeavored to facilitate some coordination in the in-the-city camping program in Edmonton. Two years ago the organizations carrying on this type of program were called together to consider the geographical areas of activity, the programming and the staff requirements. As a result of that meeting it was considered worthwhile to make this an annual review.

This year's meeting was held in the fall of 1956 just after the camping season. The areas served and the type of program were considered. Taking part in the meeting were: the Y.W.C.A., the Y.M.C.A., the City of Edmonton Recreation Commission, Boy Scouts, and the Physical Education Department of the University of Alberta.

Some consideration was given to ways and means of developing a fuller program. Suggestions were made with regard to the development of river and creek valleys indicating these areas could enhance the outdoor programming for all groups in the city.

There was discussion about the various types of in-the-city camp programs. The term "day-camp" is used with many different connotations by the various organizations operating an in-the-city camp program. Should there be more uniformity, and should standards be set, such as those given by the American Camping Association? "Day-camp" implies a greater emphasis on actual outdoor experiences with such programs as nature lore, Indian lore, and preparation for resident camping experience.

The group did not feel there was any overlapping at present, especially since the interest of the programs of the various organizations was essentially different.

Due to the very nature of the group, coordination will be limited, but the Council can still play an important part in facilitating the various organizations getting together, particularly to make any necessary clearings for locations in the city where organizations will be operating some type of in-the-city program.

W. H. Pettigrew,
Convener.

IV. Y.W.C.A. CAMP - Last spring and summer the Y.W.C.A. was engaged in a self-study and evaluation of its camp facilities and services at Lake Wabamun. The committee in charge asked the Council of Community Services for consultants with this study. Subsequently, a member of the board and a staff person were assigned to work with the Y.W.C.A. committee. The campsite was visited and a report submitted to the committee which indicated in general terms the present conditions, and made suggestions for long term planning of functions and programme as well as physical improvements.

V. EVALUATION RE HUNGARIAN REFUGEE SITUATION - Since the government's decision to take in some 30,000 Hungarian refugees last November, and especially since the first arrivals and their processing through the local immigration offices and the voluntary refugee committee, the Council of Community Services have felt a concern on behalf of its member agencies in the community which were, or would become, directly involved in giving service to the refugees.

Liaison with the Edmonton Hungarian Refugee Committee was maintained by the Council, since this voluntary committee was formed early in December. Staff services were supplied periodically at committee meetings.

In March 1957, the Council Board of Directors approved the formation of a "thinking" committee to evaluate on behalf of its member agencies the long term social welfare planning for the refugees. The particular interest of the Council lay in the adequacy, or inadequacy, of local personnel and resources to deal effectively with people who for a variety of reasons would be suffering from mental disorders and social maladjustment, and who would be unable to express themselves in English.

In the beginning of April the influx of Hungarian Refugees reached such proportions that the committee also became concerned with the immediate crisis created by this influx. Besides thinking about longer term plans, it has also made certain suggestions to assist in the existing emergency.

COMMUNITY OUTREACH

It is part of the function of the Council of Community Services to develop and maintain effective relationships with other planning organizations whose functions are outside but closely related to the Council's concerns in social welfare planning.

I. MEMBERSHIP AND PUBLIC RELATIONS COMMITTEE - The Committee was established by a meeting of the Board of the Edmonton Council of Community Services on March 7, 1956. The general aims of the Committee are:

1. To strengthen membership in the Council.
2. To interpret the work of the Council throughout the community.

Agencies have been encouraged to accept membership by letter urging them to appoint delegates to the Council. At the present time 52 private organizations are represented as are 8 public departments. Of the 30 Community Chest members in the city 22 were also members of the Council. Eight new organizations appointed delegates to the Council this year. On the other hand, 23 organizations which were members last year, failed to report the names of their delegates to the Council this year.

It was decided the first general meeting of the current program year should be a Fall Institute demonstrating agency cooperation in problems of common interest. This was successfully held November 16th and 17th at the Corona Hotel. Newspaper, radio and television reporting of the event helped to interpret the Council's role to the entire community. More than 100 attended the Institute. A

report of the proceedings of the Institute was published and distributed.

Following the Institute, on the request of the Council Board of Directors the Membership and Public Relations Committee undertook the planning of the general Council meetings for the remainder of the program year. These were subsequently planned and held on the following topics:-

1. Review of Council program with special emphasis on rehabilitation services.
2. Joint meeting with Community Planning Association of Canada, Edmonton Branch, on the topic "Housing, Planning and Social Welfare".

It is recommended in the coming year the committee continue to review the concept of membership as laid down in the by-laws as well as procedures concerned with membership applications.

The public relations aspect should continue to be directed toward member organizations, with the view of expanding general interpretation of function to the community at large.

C. A. Westcott,
Chairman.

II. CANADIAN CONFERENCE ON SOCIAL WORK - In June, 1956 close to 500 delegates from all parts of Canada were present for the week-long Canadian Conference on Social Work. As outlined in last year's annual report, a large number of individuals active in the work of the Council devoted their energies and talents to helping make this event successful. The impact of the Conference has had a strong effect upon community interest and knowledge of welfare needs and services.

III. CALGARY-MEDICINE HAT-EDMONTON JOINT BOARD MEETING - A first joint meeting of Board members from the Calgary and Edmonton Councils in Red Deer in October 1955 proved so valuable that a repetition of such a combined Board meeting was indicated. On the 1st weekend in December, 1956, 9 members from the Edmonton Board and staff travelled to Calgary to meet for a full day's session with Calgary and Medicine Hat Board members. The attendance was excellent and restricting the programme to a few topics gave rise to a more thorough exploration of the similarities in social welfare problems existing in either city. The new Bow Valley Lodge housing for older people was also visited. It was suggested further province-wide meetings of this nature should be held, at least annually. We would like to express appreciation to the Calgary Council of Social Services for their fine hospitality and well-planned arrangements.

CENTRAL SERVICES OF THE COUNCIL

As a general principle the Council of Community Services does not operate services in the community. Exceptions are made where services of a central and coordinating nature should logically be carried on by the Council.

I. SOCIAL SERVICE EXCHANGE COMMITTEE - The Social Service Exchange Committee held three meetings during the year. One of the main purposes was to continue the study of the functions, value and the use made of the Social Service Exchange by the Health and Welfare agencies, as had been recommended in the self-study report of the Social Service Exchange in March, 1956. Of the 16 agencies enrolled as members of the Exchange 10 used the Exchange for registration, and 9 used it for inquiries and 3 agencies made no use of the Exchange at all. One new agency was accepted during the year.

At a general meeting held in April, 1957, it became evident the agencies were not too interested in the use of the Social Service Exchange. Statistics showed agencies had not used the Exchange constructively, and the value of this system of inter-agency communication had declined rapidly. Over a period of four years, total clearings decreased from 2880 to 1633 or 44%. The decrease in registrations was from 1859 to 1448 or 22%, and inquiries from 1020 to 185 or 83%. The major reasons for this trend are (a) A change in casework philosophy; (b) Information has become readily available from clients; (c) Staff time involved in the registration process, was not in proportion to the value derived. It may be noted here, a similar trend has occurred in a considerable number of Social Service Exchanges in Canada and the United States.

It was recommended by the Social Service Exchange Committee and later approved by the Board of Directors of the Council, that the operation of the Social Service Exchange be suspended for a year. It was suggested agencies during this year record all instances where the lack of an Exchange service was felt to interfere with the efficient execution of their work. After a year the committee will meet again to evaluate the suspension of the Social Service Exchange, and to consider its possible reopening.

As a partial compensation for the lack of a Social Service Exchange, the committee further recommended that the Board of Directors study the possibilities of establishing a broader and more comprehensive information and referral service. Consideration has been given to this matter by the Council Board of Directors.

Miss A. Marchand,
Chairman.
Mrs. J. Grant Sparling,
Past Chairman.

II. CHRISTMAS BUREAU COMMITTEE - The Christmas Bureau was set up sixteen years ago to assist needy families at Christmas time, and it functions mainly in three ways. It receives the names of families who need help, and makes them available to individuals and organizations who wish to give help. It also acts as a confidential clearing house for those who have selected specific families to whom they intend to give money, food, or clothing, thus ensuring that some families will not receive gifts from several sources while others go without. Cash donations to the Bureau are distributed by recognized welfare agencies who are best able to estimate the needs of a family and its ability to handle money.

During the 1956 season the Bureau directed assistance to 980 families and 15 organizations. It registered 93 families whose names were submitted from more than one source, and prevented duplications in 68 of them. Donations were

received from 70 organizations and 18 private citizens. Our more accurate records this past year are due to additional office staff employed during the busy month of December.

Cash gifts to the Bureau amounted to \$674.93, almost a 100% increase over last season. More and more, a gift of money is looked on as a very appropriate contribution as it leaves the family needing assistance free to choose the most urgent items it needs at that time. A number of school classrooms, as well as organizations and individuals, donated money, and it is hoped that this type of gift will increase each year.

We are indebted to the Edmonton Journal and the radio stations for publicity, and to the many contributors who helped make the Christmas season a happier time for many families in need.

Mrs. Mary R. Collier,
Chairman.

III. DIRECTORY OF COMMUNITY WELFARE SERVICES - A new directory of Community Welfare Services was published in January 1957. It is compiled biennially as a community service. It is meant to serve as a directory of social services for the assistance of health, welfare and recreation workers; for reference by personnel managers, teachers, clergy, labour leaders; and for the general information of volunteers and organizations in Edmonton.

The directory provides 12 categories of services with 212 listings and descriptions of services. To increase the value of the booklet for educational purposes, particularly for schools, editorial material was included to describe the main purposes and significance of services provided under each category. Appreciation is expressed to the Edmonton Rehabilitation Study Group for its assistance in classifying the Rehabilitation Services.

Owing to the printing costs involved it has been necessary for the Board of Directors to set a nominal fee for copies additional to the complimentary one provided to each organization. Numerous requests have been received for copies of the directory. Revisions of information in the directory will be sent out as addenda from time to time.

IV. INFORMATION - REFERRAL - SPEAKERS - There is a steady flow of requests for information on community welfare services received in the Council office. This has become an important and often time-consuming part of the central service work of the Council. Every effort is made to help enquirers to obtain useful information of services available to help them meet their problems.

During the year there are many requests for speakers which lay members and professional staff carry out. The evident increased interest in the community for information on welfare services has required much in time, knowledge and careful preparation to meet these requests. Thirty formal lectures have been given by staff members for students in training.

V. PREMISES COMMITTEE - It was announced early in 1956 that the City would relinquish its offices in the Annex building upon the completion of the new City Hall. As the space occupied by the Community Chest and the Council of Community Services was inadequate both in size and layout this was considered an opportune time to make preparations to rectify this situation. As a consequence, a joint Premises Committee was appointed by the Boards of the Community Chest and the Edmonton Council of Community Services to seek adequate accommodation for these organizations in the City Annex Building. It was suggested other voluntary organizations be invited to initiate a "social agencies block" in the City Annex Building. Plans for the new office arrangements were drawn, including plans for voluntary agencies who had signified their willingness of joining the new scheme.

At a meeting held in the Mayor's office in September, the committee was advised the City had reconsidered its position, and had decided the Annex should be demolished to make way for parking stalls, but suggested alternative accommodation in the Civic Block. On the basis proposed, the agencies would make individual applications, and were advised accordingly by the committee.

The Community Chest and Council of Community Services through the Premises Committee submitted an application in which the specific requirements were stated, the total area being 1692 sq. ft. Preference was given for the top floor. In a further meeting with the Mayor the rent was set at \$1.50 per sq. ft., and included utilities, caretaker and elevator service, but not parking space.

At the end of March the Committee was informed by the City Architect's office plans drawn by that department would be made available in the near future. At such time, inspection could be made, as well as the selection of the exact area to serve our needs best. The partitioning of allotted space into private offices, general office, storage space, etc. would be undertaken by the City. It is not expected that the renovations in the Civic Block will be completed before the first of July, 1957.

R. D. McDonald,
Chairman.

MEMBER ORGANIZATIONS

of
EDMONTON COUNCIL OF COMMUNITY SERVICES

Alberta Tuberculosis Association
All Peoples' Mission
Anglican Council for Social Service

Beulah Home
B'nai B'rith Youth Organization
Boy Scouts Association, Edmonton District Council

Canadian Arthritis & Rheumatism Society
Canadian Legion B.E.S.L., Edmonton Montgomery Branch
Canadian Mental Health Association (Edmonton Branch)
Canadian National Institute for the Blind
C.N.I.B. Edmonton Women's Auxiliary
Central Volunteer Bureau
Chamber of Commerce (Edmonton)
Charles Camsell Indian Hospital
Citizenship Council (Edmonton)
Council of Churches (Edmonton and District)
Community Planning Association of Canada, Edmonton Region Branch

Department of Veterans Affairs

Edmonton City Deanery, CYO (Catholic Youth Organization)
Edmonton Creche Society
Edmonton Men's Association for Health and Physical Education and Recreation
Edmonton Public Library
Edmonton Trades and Labor Council
Edmonton Women's Physical Education & Recreation Association
Elizabeth House Guild
Emergency Homemaker Service
Edmonton Association of the Deaf
Edmonton Jewish Welfare Society

Family Service Bureau
Federation of Community Leagues
Friendship Club Board

Girl Guides Association
Good Samaritan Hospital
Gray House Guild

Haven of Rest
Home for Ex-Servicemen's Children

Imperial Order Daughters of the Empire

John Howard Society
Junior Hospital League

Member organizations (cont'd)

Kinsmen Club
Kiwanis Club of South Edmonton
Kiwanis Home Board
Kiwanis Ladies' Club

Ladies Junior Chamber of Commerce
Lions Club
Local Board of Health
Local Council of Women

Misericordia Nursery & Social Service Department
Marian Centre

National Employment Service, Unemployment Insurance Commission
National Council of Jewish Women of Canada, Edmonton Section

Optimist Club of Edmonton
Our Lady of the Atonement Home

Provincial Guidance Clinic

Quota Club of Edmonton

Rehabilitation Society for the Handicapped (Edmonton)
Rotary Club of Edmonton

Salvation Army
St. John Ambulance
St. Johns Ukrainian Orthodox Church Ladies Aid
St. Mary's Home Technical School
Sisters of Service, Residential Club
Society for the Prevention of Cruelty to Animals
Soroptimist Club

United Church of Canada, Edmonton Presbytery
University of Alberta, Department of Extension
University Outdoor Clinic
University Women's Club

Veterans Hospital Recreational Council
Victorian Order of Nurses

Welfare Department of the City of Edmonton

Young Men's Christian Association (Edmonton)
Y's Men's Club of Edmonton
Y's Men's Club of Edmonton South
Young Women's Christian Association

Zonta Club of Edmonton

AUDITORS' REPORT TO THE MEMBERS

We have examined the balance sheet of the Edmonton Council of Community Services as of December 31, 1956 and the statements of income and expenditure, surplus, and receipts and disbursements for the year ended on that date, and have obtained all the information and explanations we have required. Our examination included a general review of the accounting procedures and such tests of the accounting records and other supporting evidence as we considered necessary in the circumstances.

In our opinion the accompanying balance sheet and statements of income and expenditure, surplus, and receipts and disbursements are properly drawn up so as to exhibit a true and correct view of the financial position of the organization as of December 31, 1956 and the results of its operations for the year ended on that date, according to the best of our information and the explanations given to us and as shown by the books of the organization.

(signed) PEAT, MARWICK, MITCHELL & CO.
Chartered Accountants.

Edmonton, Alberta
April 26, 1957.

Balance Sheet
December 31, 1956

Assets

Current assets:

Cash	\$ 559.04
Account receivable	50.89
Prepaid fire insurance	6.83
	<u>616.76</u>

Fixed assets, at cost:

Furniture and fixtures	\$ 1,755.18
Less accumulated depreciation	<u>1,205.57</u> <u>549.61</u>
	\$ <u>1,166.37</u>

Liabilities

Current liabilities:

Due to Community Chest of Edmonton	\$ <u>109.37</u>
	109.37

Surplus

	<u>1,057.00</u>
	\$ <u>1,166.37</u>

(Referred to in the accompanying report of Peat, Marwick, Mitchell & Co.,
Chartered Accountants, dated April 26, 1957.)

EDMONTON COUNCIL OF COMMUNITY SERVICES

Statement of Income and Expenditure
Year ended December 31, 1956

Income:

Funds received through participation in the Community Chest of Edmonton	\$ 14,777.38
Registration fees, Fall Institute meetings	524.50
Funds received for "The Study of the Aging"	2,155.00
Refunds on 1955 expenses	<u>19.40</u>
	17,476.28

Expenditure:

Salaries	\$ 12,258.55	
Pension contributions	320.62	
Rent	480.00	
Stationery and office supplies	211.56	
Printing and mimeographing	306.95	
Maintenance of office equipment	97.36	
Books and publications	78.47	
Postage	187.28	
Telephone and telegraph	208.28	
Audit fee	40.00	
Membership fees	116.82	
Meeting expense	158.82	
Conference and travel	398.40	
Transportation, parking and car allowance	172.05	
Fire insurance	2.62	
Publicity	24.60	
Study of the aging	1,470.14	
Fall institute meetings	540.21	
Depreciation	175.52	
Sundry	<u>149.08</u>	<u>17,397.33</u>
Net income		\$ <u><u>78.95</u></u>

Statement of Surplus

Amount at December 31, 1955	\$ 978.05
Add net income year ended December 31, 1956	<u>78.95</u>
Amount at December 31, 1956	<u><u>\$ 1,057.00</u></u>

EDMONTON COUNCIL OF COMMUNITY SERVICES

Statement of Receipts and Disbursements
Year ended December 31, 1956

Receipts:

Community Chest of Edmonton	\$ 14,777.38
Refunds on 1955 expenses	19.40
Refunds on 1956 expenses	33.00
Gifts designated for specific purposes	<u>3,111.61</u>
Total receipts	17,941.39

Disbursements:

Salaries	\$ 12,142.92
Pension contributions	320.62
Rent	480.00
Stationery and office supplies	211.56
Printing and mimeographing	97.36
Maintenance of office equipment	306.95
Books and publications	78.47
Postage	187.28
Telephone and telegraph	208.28
Audit fee	40.00
Membership fees	116.82
Meeting expenses	158.82
Conference and travel	431.40
Transportation, parking and car allowance	178.30
Fire insurance	9.45
Publicity	24.60
Gifts allocated to specific purposes	2,493.35
Additions to office equipment, furniture and fixtures	321.50
Sundry	<u>149.08</u>
Total disbursements	<u>17,956.76</u>
Excess of disbursements over receipts	15.37

Represented by decrease in funds, as follows:

Cash in bank and on hand, December 31, 1955	574.42
Cash in bank and on hand, December 31, 1956	<u>559.05</u>
	<u>15.37</u>