

Documenting Interactivity on the Globalization Compendium

This visual guide documents the user experience in carrying out tasks with the Globalization Compendium.

The Main Screen

The main screen allows the user to:

1. View the Site Map
2. Browse Topics
3. Browse Position Papers
4. Browse Research Articles or Summaries
5. Browse the Glossary
6. Search Bibliographic Entries
7. Get Help with the Site
8. Search All Contents of the Compendium
9. Conduct An Advanced Search of the Compendium

The Site Map

The Site map provides an overview of site structure. It is interactive and clicking on an topic will take you to that area of the site.

Browse Research Topics

The complete list of research topics is displayed in the left sidebar.

1. **Click** on a research topic from the list of citations tagged with that topic.

This returns a list of citations which match the topic of interest.

2. **Click** on a document citation from the results to display the full article.

Alternately **choosing** Research Topics from the Quick Links panel will display short summaries of what each topic is about. From this screen you can choose a topic heading to see a list of matching citations.

Browse Position Papers

Position papers can be browsed by **clicking** the Position Papers heading in the Quick Links panel.

Clicking on the Position Papers link will display a complete list of all Position Papers in the Compendium: You can then display a complete Position Paper by clicking on the citation that interests you. With a Position Paper displayed, you can choose to:

1. Read it on screen.
2. Display it for printing by choosing the 'Print Article' button.
3. Create a PDF of it by choosing the 'PDF' button.
4. Display the XML source of the document by choosing the 'XML' button.

Browse Research Articles

Articles can be browsed by **clicking** the Articles heading in the Quick Links panel.

Clicking on the Research Papers link will display a complete list of citations for documents in the Compendium:

You can then display a complete Article by clicking on the citation that interests you. With an Article displayed, you can choose to:

1. Read it on screen.
2. Display it for printing by choosing the 'Print Article' button.
3. Create a PDF of it by choosing the 'PDF' button.
4. Display the XML source of the document by choosing the 'XML' button.

Search or Browse the Glossary

The glossary can be searched directly from the main page of the Globalization Compendium page via the Glossary search dialogue:

From this dialogue you can choose to browse the glossary categories by clicking on appropriate category, or you can choose to search for a glossary term by entering it in the search field and clicking search. In either case you will be presented with a list of terms that satisfy your request.

You can then display a complete Glossary Entry by clicking on the word that interests you. With an Entry displayed, you can choose to:

1. Read it onscreen.
2. Display it for printing by choosing the 'Print Article' button.
3. Create a PDF of it by choosing the 'PDF' button.

You can choose to browse the glossary by **clicking** on one of the topics listed on the left side of the glossary search dialogue. This will display a list of matching Glossary Entries:

From these results you can choose a particular Entry of interest by clicking on that word. You can also choose to browse other entries by choosing a letter from the alphabetical index or a category from the category list.

Search Bibliographic Entries

The bibliographic database can be searched by clicking on the Bibliographic Database item in the Quick Links panel.

This will display:

The bibliography can be searched from this screen by entering a search term into the simple search dialogue and clicking search. To conduct an advanced search of the Bibliographic Database:

1. **Enter** search terms into any of the **Title, Author, Year of Publication, Publisher, or Place of Publication** boxes.
2. **Choose** a source type for the publication from the scrolling list.
3. **Click** the Search Button.

Citations matching your criteria are displayed in a list:

Get Help

The help screen provides an extensive FAQ that explains how to accomplish tasks using the compendium as well as the rationale behind its creation, structure and deployment.

Search All Contents of the Compendium

The Quick Search Box allows a user to choose to search in the glossary or in articles and papers for a search term.

1. **Choose** to search all documents, articles, or glossary items from the drop down menu.
2. **Enter** a search term into the search box.
3. **Click** the search button.

Conduct an Advanced Search of the Compendium

The Advanced Search Screen allows a user to conduct a more focussed search than the Quick Search. using the advanced search you can more precisely choose the type of document you are searching for or the the topic that you are interested in.

1. **Enter** a search term into the search box.
2. **Choose** to the type of document from the list box.
3. **Choose** a topic from the topic list if desired.
4. **Click** the search button.

The compendium will return a list of documents matching your search criteria grouped by document type.