

# A SIMPLE FRAMEWORK FOR ESTABLISHING ACCOUNTABILITY

## IN HAND HYGIENE PROGRAMS



### Activities

- Develop burning platform / context- passion for participating in targeted optimal hand hygiene activities
- Obtain senior leadership passion and support (needs an executive sponsor)
- Name the leader(s) you will report to
- Find your positive deviants or find groups of individuals who are ready to launch a hand hygiene improvement project in their particular area
- Educate - everyone in the group

### Outputs

- Education Program available and accessible
- Tool Kit widely available and accessible
- Group chooses their project. Starts small, receives support, and begins to collect data
- Positive results begin to become more evident. Collective interest increases
- Executive sponsor and senior leadership tangibly acknowledge progress and support / advice regarding next steps
- Group chooses to expand original project or start a second project related to hand hygiene.

### Immediate Outcomes

- Momentum outside of the initial study location begins to build (interest spreads)
- Next group becomes enthusiastic about creating their own program
- Interest in improving hand hygiene knowledge and compliance is evident
- Executive sponsor and senior leadership provide further recognition of activities and acknowledge successes
- Patients and families become active participants in supporting hand hygiene activities

### Long Term Outcomes

- Compliance to hand hygiene activities improves and is sustained
- Incidence of healthcare associated infections begins to decrease and improvement is sustained
- Use of hand hygiene products is increased and appropriate use for specific situations / locations is evident.
- Integration is achieved - optimal hand hygiene is becoming simply a part of day-to-day work life across the system
- If not already part of Balanced Score Card or Strategic Plan, the organization ensures formal acknowledgement and support by including in long term organizational direction.

Adapted from: Health Canada, First Nations and Inuit Health Branch, Home and Community Care Program. Results-based management and accountability framework, 2002.

## ACCOUNTABILITY WORKSHEET / CHECKLIST

STEPS	FILL IN THE BLANKS								
1. Describe your local context (your reason for starting a hand hygiene project)	<hr/> <hr/> <hr/> <hr/>								
2. Identify your leader(s) and obtain written support to go forward	Project Lead Direct Supervisor Executive Sponsor								
3. Identify your educational needs	<hr/> <hr/>								
4. Book / arrange education as needed	<hr/> <hr/>								
5. Choose your improvement objective(s)	1. 2.								
6. Describe the supports needed to ensure success (& obtain agreement from those individuals or groups to provide that support)	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: left;">Name</th> <th style="text-align: left;">Type of supports described</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Name	Type of supports described						
Name	Type of supports described								
7. Describe your reporting methods: <ul style="list-style-type: none"> <li>• Frequency</li> <li>• Style (Excel, Text Report etc)</li> <li>• Dissemination of information</li> </ul>	Frequency: Report Style: Dissemination to:								
8. Describe how you plan to celebrate <ul style="list-style-type: none"> <li>• Participation</li> <li>• Completion of project</li> <li>• Increased awareness in burning platform</li> <li>• Results of data</li> <li>• Engagement</li> <li>• etc...</li> </ul>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>								
9. Signatures	Project Lead Direct Supervisor Executive Sponsor								



## A SAMPLE ACCOUNTABILITY CONTRACT

From (date) \_\_\_\_\_ To (date) \_\_\_\_\_ I

\_\_\_\_\_ agree to support the organization's efforts to improve adherence to optimal hand hygiene activities by : (describe your role in this project in three or four specific points)

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I expect that my organization will support this effort by offering: (describe the agreed upon supports that will be available)

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Participant's Signature:

\_\_\_\_\_ Date \_\_\_\_\_

Direct Manager's Signature:

\_\_\_\_\_ Date \_\_\_\_\_

Executive Sponsor's Signature:

\_\_\_\_\_ Date \_\_\_\_\_

